



**UNIVERSITÀ  
DI TORINO**

Direzione Didattica  
e Servizi agli Studenti

Sezione Post Laurea  
Vicolo Benevello 3/A  
10124 - Torino

**Estratto di [Regolamento per la disciplina dei Master - Decorrenza a.a. 2023-2024 \(D.R. n. 4996 del 25/09/2023\)](#)**

[...]

**2. ADMISSION**

**2.1** The first level specializing master's are only open to those who have completed: an undergraduate degree, a postgraduate degree, or the three-year University Diploma; or a degree according to educational regulations previously in force under Ministerial Decree 509/1999, amended by Ministerial Decree 270/2004 as amended and supplemented; as well as to Physical Education (ISEF) graduates (Law No. 136 of 18/6/2002). They lead to obtaining a "university master's". As stipulated by Law No. 1 of 8 January 2022, the diplomas obtained, based on previous regulations, by those who belong to the health professions referred to in Law No. 42 of 26 February 1999 and Law No. 251 of 10 August 2000 are valid for admission to health sector master's.

**2.2** The second level specializing master's are only open to those who have completed a postgraduate degree (under the old or new system), a 5-year or 6-year postgraduate degree, or a degree according to educational regulations previously in force under Ministerial Decree 509/1999, amended by Ministerial Decree 270/2004, as amended and supplemented. They lead to obtaining a "second level university master's".

**2.3.** Graduating students may also be eligible to enrol in first and second level specializing master's, provided that this is permitted by the Master's establishment and/or implementation provision.

The degree, required for admission to the Master's, must be completed within four months starting from the enrolment end date for the Master's itself.

Graduating students are assessed according to criteria defined by the Scientific Committee (for example, average mark) and may be enrolled without prejudice to admission lists and the availability of places assigned, as a priority, to graduates. Graduating students are not allowed admission to medical master's for which they must have a degree in the specific discipline, be qualified to exercise the profession of medical doctor and/or dental surgeon, and be enrolled in the respective professional order.

Starting from the 2022-2023 academic year, contemporary enrolment in two courses of study is permitted, according to what is set forth by Law No. 33 of 12 April 2022 and the related implementing decrees.

**2.4** Those who have the degree required to access the master's may enrol in individual modules, sit the tests, and obtain the related certifications. The financial aspect is governed by the Master's establishment and/or implementation provision and by the Fees and Contributions Regulations in force.

Without an entry qualification, students may be admitted to the Master's, or individual modules, as an auditor if permitted by the related establishment and/or implementation provision. The fee stipulated for the enrolment of auditors must not exceed 50% of the standard enrolment fee.

The auditor, as such, cannot sit the progress examinations nor be admitted to the final exam. At the end of the course, a certificate of participation or attendance is issued.

**2.5** Those who have a foreign academic qualification that is deemed suitable are also admitted to first and second level specializing master's. Recognition of suitability by the Scientific Committee, referred to in article 4, occurs in compliance with international agreements in force<sup>1</sup> based on the following documentation that should be attached to the application:

**1. starting from the 2021-2022 academic year session**

a. original/authentic copy of the foreign academic qualification that is equivalent, in terms of level, nature, content, and academic rights (admission to more advanced courses), to the Italian academic qualification required for entry into the pre-chosen course, provided with an official Italian translation (the translation is not required if the original document is issued in English, French, or Spanish) and one of the following certificates/one of the following verification methods:

verification certificate issued by the Italian ENIC-NARIC centre, CIMEA (the Information Centre on Academic Mobility and Equivalence);

apostille/authentication issued by the Italian diplomatic-consular service abroad (if required, depending on the foreign country issuing the documents);

direct confirmation by the foreign University/Institution of the authenticity of the academic documentation produced by the candidates

b. original/authentic copy of the university study programme, issued by the foreign University/Institution, containing the details of the exams sat (with the hours and credits and marks) provided with an official Italian translation (the translation is not required if the original document is issued in English, French, or Spanish) and one of the following certificates/one of the following verification methods:

apostille/authentication issued by the Italian diplomatic-consular service abroad (if required, depending on the foreign country issuing the documents);

direct confirmation by the foreign University/Institution of the authenticity of the academic documentation produced by the candidates

The candidates who have the Diploma Supplement issued in English, with apostille/authentication issued by the competent Italian diplomatic-consular service for the region (if applicable) or direct confirmation by the foreign University/Institution, may provide this document instead of both the documents

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<sup>1</sup> Pursuant to art. 6(6) of Ministerial Decree 509/99, as amended and supplemented.



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listed in the previous points (academic qualification and related study programme, as long as the study programme is stated in the Diploma Supplement).

The candidates who, on arriving in Italy, though possessing a positive assessment regarding the appropriateness of the qualification, do not have all the documentation necessary to complete enrolment, are provisionally enrolled. This is done on condition that they submit the missing documentation within four months starting from the end date for enrolling in the Master's, in order to verify, by the end of the Master's, the correctness of the documentation submitted and ensure the issue of the qualification in the time frames established. If this does not occur, the enrolment fee will not be reimbursed and only a certificate of attendance as auditor will be issued.

**2. sessions preceding the 2021-2022 academic year:**

a. original/authentic copy of the foreign academic qualification equivalent – by level, nature, content, and academic rights (admission to more advanced courses) – to the Italian academic qualification required for entry into the pre-chosen course, provided with:

- official translation into Italian (the translation is not required if the original document is issued in English, French, or Spanish);
- apostille/authentication issued by the Italian diplomatic-consular service abroad (if required, depending on the foreign country issuing the documents); one of the following documents:
- certificate of equivalence of qualification issued by the competent Italian diplomatic-consular service for the region;
- comparability certificate issued by the Italian ENIC-NARIC centre, CIMEA;

b. original/authentic copy of the university study programme issued by the foreign University/Institution containing the details of the exams sat (with the hours or credits and marks) provided with:

- official translation into Italian (the translation is not required if the original document is issued in English, French, or Spanish);
- apostille/authentication issued by the Italian diplomatic-consular service abroad (if required, depending on the foreign country issuing the documents).

Candidates who have the Diploma Supplement issued in English, provided with apostille/authentication issued by the Italian diplomatic-consular service abroad (if required, depending on the foreign country issuing the documents), may provide this document instead of both the documents listed in the previous points (academic qualification and related Certificate of Equivalence of Qualification/Comparability Certificate and university study programme, as long as the study programme is stated in the Diploma Supplement).

The university reserves the right to request any additional documentation deemed useful for the purposes of admission, including the comparability certificate issued by CIMEA and a study curriculum (a detailed list produced by the candidate in Italian, English, French, or Spanish including all the years of schooling and



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qualifications obtained from primary education to the higher education qualification submitted to enter the university Master's course).

This documentation must be sent by the teaching units offering the Master's to the office in charge of assessing suitability according to the time frames defined every year by the Departments involved and appropriately shared with the offering units. The qualification's suitability must, in any case, be assessed before the start of the Master's. The candidates who, on arriving in Italy, though possessing a positive assessment regarding the appropriateness of the qualification, do not have all the documentation necessary to complete enrolment, are provisionally enrolled, on condition that they submit the missing documentation within four months starting from the enrolment end date of the Master's. If this does not occur, the enrolment fee will not be reimbursed and only a certificate of attendance as auditor will be issued.

**2.6** Following confirmation of acceptance by the University, non-EU citizens who are resident abroad request the Italian Diplomatic Service to issue the entry permit for study, with validity related to the duration of the course. This is done according to the methods indicated every year by Italy's Ministry of Education (MUR) for procedures for entering and staying and for enrolling students requiring a visa in relation to higher education courses in Italy, at higher education institutions.

**2.7** Exchange students who have the degree required to enter the Master's may enrol in individual modules, sit the tests, and obtain the related certifications. The economic aspect is subject to the current legislation stipulated by the Fees and Contributions Regulations.

### **3. GENERAL RULES**

**3.1** The Master's courses include face-to-face learning and other forms of innovative/experimental teaching, guided study, and interactive teaching of an appropriate level for the degree of specialisation and education that one intends to pursue, supplemented by the commitment to individual study and preparation, corresponding to the acquisition of at least 60 overall credits. Overall, they cannot comprise less than 1500 hours, generally distributed over the course of at least twelve months and, in any case, so as to ensure effective learning. They may include an internship that is useful, in terms of length and method of implementation, for achieving the same goals.

**3.2** Master's that enable the acquisition of more than 80 credits and, in any case, no more than 120 university education credits must be two years. Even Master's with fewer than 80 credits may last more than one year for organisational reasons deemed valid.

**3.3** Appropriate education and specialisation activities may be recognised by the Scientific Committee referred to in art. 4 as university education credits for up to a



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third of the total credits, as long as they have not already been put towards completing the qualification that provides entry to the Master's. Required competencies and skills, such as linguistic or IT knowledge, etc., do not confer the right to recognition of credits. Professional activities acquired with work experience may be recognised in the internship, where stipulated. Such recognition is total (or up to a third of credits) for qualifications acquired at Universities that guarantee equivalent assessment.

**3.4** Attendance of the various activities relating to the master's course is mandatory, according to the attendance percentages indicated in the Master's establishment and/or implementation provision. The attainment of credits corresponding to the different teaching activities is subject to regular testing determining the expertise acquired in relation to the areas followed. Attaining the university master's is subject to passing all the regular testing and a final exam determining the expertise acquired overall, taking into account the internship activities too.

**3.5** The examining committees for regular testing are appointed by the Scientific Committee referred to in art. 4.2, composed of at least 2 members, identified in the Master's faculty, and are chaired by the module/course coordinator. It is possible to operate via sub-committees, if there are enough members. Upon request, all students have the right to be examined by whoever chairs the examination committee too.

Regular testing and the final exam may be performed via video conference too, using online systems that enable the identification of the candidate and that enable candidates to interact with each other and with the examining committee so that the transparency and publicising of the exam session are ensured.

**3.6** Regular tests, numbering no more than 10 per year, are assessed on a scale of 1 to 30 and are deemed to have been passed with a minimum mark of 18/30; honours may be unanimously granted if the mark is 30. The tests must correspond to educational modules/activities identified in the teaching plan of the Master's included in the course's establishment and/or implementation provision. For some types of educational activities (seminars, exercises, and internships, etc.) regulated by the Master's establishment/implementation provision, the teacher may include a qualitative assessment in terms of pass/fail. Registration for regular tests (reservation in the exam session) is done online. Minute-taking for regular tests is done using online minute-taking tools. The minutes must only be signed by the Chairperson of the examining committee.

The first and second specializing master's qualification is granted following a final exam; the presentation of a written exam may be required. The examining committee for the final exam is appointed by the Scientific Committee referred to in art. 4.2, is chaired by the Director of the Master's, and is composed of at least 3 members, selected from the Master's teaching faculty. This committee awards up to 110 points and, if the final mark is 110, may unanimously grant honours. The final exam is passed with a mark of no less than 66 points.



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To be eligible to sit the final exam, it is necessary:

- a) to have regularly attended the lessons/teaching activities according to the attendance obligations identified in the Master's establishment and/or implementation provision;
- b) to have passed the regular tests relating to the educational activities set forth in the teaching plan;
- c) to have paid the fees.

The final exam must be sat on the dates/in the sessions resolved upon by the Scientific Committee, at the end of the Master's educational activities. If the final exam is not sat due to documented family reasons or health issues, the student may sit this exam in an extraordinary or "recovery" session or in a following session of the Master's degree, subject to the resolution of the Scientific Committee and payment of any outstanding fees and contributions.

**3.7** The master's certificates are signed by the Rector and General Director. The granting of first and second specializing masters qualifications issued jointly with other Italian or foreign universities is regulated by the current regulations that can be supplemented by special agreements with the universities.

[...]

## **8 RECOGNITION OF THE CREDITS ACQUIRED IN THE MASTER'S**

**8.1** The competent Council of the degree course can recognise university education credits for enrolment in a postgraduate degree or a second undergraduate or postgraduate degree according to the limits specified below:

- First level master's credit recognition: up to a maximum of 15 credits can be recognised among the educational activities "D – chosen by the student" and F "additional educational activities" for enrolment in a postgraduate degree.
- Second level master's credit recognition: up to a maximum of 25 credits can be recognised among the educational activities "B – C – D – E – F" for enrolment in a second postgraduate degree.

**8.2** No Master's can in any way lead to the attainment of any postgraduate degree.  
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