



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

TUITION AND FEES A.Y. 2019-2020

This document highlights the main elements of “Regolamento tasse e contributi 2019/2020” for University of Torino. Please note that the official document is written in Italian and is published on the website www.unito.it. To the extent any translated part or element of this document conflicts with the Italian version, the Italian version controls and will prevail in case of legal controversies.

TABLE OF CONTENTS

PART I

GENERAL RULES

ART. 1 – PRELIMINARY REMARKS AND GENERAL RULES

PART III

FIRST CYCLE DEGREE (UNDERGRADUATE DEGREES) AND SECOND CYCLE DEGREES (POSTGRADUATE DEGREES, 5-YEAR OR 6-YEAR POSTGRADUATE DEGREES AND DEGREES PRIOR TO D.M. 509/99

ART. 2 - COMPREHENSIVE TUITION FEE

ART. 3 - EXEMPTIONS AND REDUCTIONS

3.1 - EXEMPTIONS PURSUANT TO LEGGE DI BILANCIO 2017

3.2 - EXEMPTION FOR EDISU SCHOLARSHIP HOLDERS

3.3 - OTHER EXEMPTIONS

ART. 4 - OBLIGATION TO SUBMIT THE ISEE DECLARATION FOR SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION

ART. 5 - PAYMENT METHOD OF THE TUITION AND THE COMPREHENSIVE FEE

ART. 6 - TAX FOR SERVICES PROVIDED UPON REQUEST

6.1 – TAX FOR SPECIFIC SERVICES

6.1.1. Undergraduate degree in Business Information and Communication Management

6.1.2. Undergraduate degree in Business & Management and Postgraduate degree in Business Administration

6.1.3. Online courses of the Law and Management departments: Undergraduate degree in Administration Science, postgraduate degree in Administration and Law for Public and Private organisations, undergraduate degree in Business Administration, 5-year Postgraduate degree in law

6.2 - TAX FOR ADMINISTRATIVE SERVICES

ART. 7 - PENALTIES AND SANCTIONS

ART. 8 – PAYMENTS IN INSTALMENTS

ART. 9 - REIMBURSEMENTS

ART. 10 - INSPECTIONS AND SANCTIONS



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 11 - EQUITY COMMITTEE

PART III

THIRD CYCLE AND OTHER EDUCATION ACTIVITIES

ART. 12 - ENROLLING ON SINGLE COURSES

ART. 13 - ITALIAN LANGUAGE AND CULTURE COURSES RESERVED TO CHINESE STUDENTS OF THE MARCO POLO PROJECT

ART. 14 – CONTINUING EDUCATION PROGRAM (SPECIALIZING MASTER)

14.1 - REIMBURSEMENTS

14.2 - EXEMPTIONS

14.3 - OTHER FEES FOR ADMINISTRATIVE SERVICES

ART. 15 - PHD

15.1 - EXEMPTIONS

15.2 - REIMBURSEMENTS

15.3 - OTHER FEES

ART. 16 - STATE EXAMS

16.1 - OTHER FEES

16.2 - EXEMPTIONS

16.3 - REIMBURSEMENTS

ART. 17 - SPECIALISATION SCHOOLS

17.1 - FIRST INSTALMENT

17.2 - SECOND AND THIRD INSTALMENT

17.3 - EXEMPTIONS

17.4 – CAREER REOPENING

17.5 - OTHER FEES

17.6 - PENALTIES AND SANCTIONS

17.7 - REIMBURSEMENTS

ART. 18 – SPECIALIZING COURSES

18.1 - REIMBURSEMENT AND WITHDRAWAL REGULATIONS

18.2 - OTHER FEES

ART. 19 - UPDATING COURSES AND PROFESSIONAL TRAINING

19.1 - REIMBURSEMENTS



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 1 – PRELIMINARY REMARKS AND GENERAL RULES

This document regulates student tuition fees in consideration of fairness and gradual and progressive nature, in addition to legal provisions in force.

In order to regularly enrol on a course and benefit from the services provided by the University, students must pay each instalment of the academic tuition fees according to what is set forth in the Tuition and Fees Regulation pertaining to those years. Students must also have no outstanding debts of any kind with EDISU and the University; this excludes any payment plans which have been agreed upon.

Students who have any outstanding debts (by way of example, student tuition fees, penalties, unused international mobility scholarships, honour loans, etc.) cannot perform any actions pertaining to their degree, including sitting exams of your degree course.

In the event a student wishes to terminate or pause his/her academic career, all debts must be paid.

In order to make payments, students must access with their credentials to MyUniTO - Tuition Fees and choose the type of payment they would like from the payments available.

Commissions are to be added to the tuition fees, depending on the chosen method of payment.

It is not possible to make the tuition fee payment via bank transfer directly to the University account, with the exception of payments received from foreign accounts.

The deadlines set forth in this document are calculated according to the standard calendar.

For everything that is not regulated herein, the relevant regulations apply.

The following payments cannot be reimbursed:

- admission tests;
- stamp duties;
- SIAE rights;
- CUS Torino contributions;
- commissions requested by the payment system used;
- penalties, with the exception of the following cases:
 - when a mistake was made on behalf of the administration;
 - when a penalty is not envisaged for a late payment that has been made;
 - when there is no late payment;
 - when decided by the Equity Committee of the University.

In foreseen cases, EDISU will reimburse the regional tuition fee for the Right to Education, according to the deadlines and methods set forth by its specific call for admission.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

PART II

FIRST CYCLE DEGREE (UNDERGRADUATE DEGREES) AND SECOND CYCLE DEGREES (POSTGRADUATE DEGREES, 5-YEAR OR 6-YEAR POSTGRADUATE DEGREES AND DEGREES PRIOR TO D.M. 509/99)

ART. 2 – SINGLE COMPREHENSIVE TUITION FEE

For all degrees, a single comprehensive tuition fee is foreseen to cover the costs of educational, scientific and administrative services.

In addition to this, the following fees also apply:

- the regional Right to Education tax: €140.00
- stamp duty, paid online, according to the regulation in force at the time of the registration: € 16.00

The comprehensive tuition fee does not cover services provided upon request by students for personal needs;

The amount of the comprehensive tuition fee varies depending on:

- the student's commitment (full time or part time), to be chosen when compiling the study plan;
- the financial and assets status of the student, as determined by the ISEE band. In order to calculate the comprehensive tuition fee, only the ISEE valid for SOCIAL BENEFITS FOR THE RIGHT TO STUDY AT UNIVERSITY or the EQUIVALENT ISEE will apply, where the conditions are met (see Art.4).

For enrolments on 1st and 2nd level courses with FULL TIME commitment

ISEE value	Single tuition fee for on course and out-of-course 1st year enrolments
0.00 - 6,000.99	€40.00
6,001.00 - 13,000.99	€80.00
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.041117647 - 533.5294118) \times 1.02)$ with a minimum value of €80.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.035 - -350) \times 1.02)$
50,001.00 - 85,000.99	$\text{€}((\text{ISEE} \times 0.038571429 - 528.5714286) \times 1.02)$
Higher or equal to 85,001.00	€2,805.00



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ISEE value	Single tuition fee for 2nd year enrolments NOT on course
00.00 - 13,000.99	€200.00
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.041117647 - 533.5294118) \times 1.02)$ with a minimum value of €200.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.035 - 350) \times 1.02)$
50,001.00 - 85,000.99	$\text{€}((\text{ISEE} \times 0.038571429 - 528.5714286) \times 1.02)$
Higher or equal to 85,001.00	€2,805.00

ISEE value	Single tuition fee for 3rd year enrolments NOT on course
0.00 - 13,000.99	€200.00
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.041117647 - 533.5294118) \times 1.02)$ with a minimum value of €200.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.035 - -350) \times 1.02)$
50,001.00 - 85,000.99	$\text{€}((\text{ISEE} \times 0.041428571 - 571.4285714) \times 1.02)$
Higher or equal to 85,001.00	€3,009.00

For enrolments on 1st and 2nd level courses with PART TIME commitment

ISEE value	Single tuition fee for on course and out-of-course 1st year enrolments
0.00 - 6,000.99	€40.00
6,001.00 - 13,000.99	€80.00
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.030823529 - -399.7058824) \times 1.02)$ with a minimum value of €80.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.02625 - -262.5) \times 1.02)$
50,001.00 - 85,000.99	$\text{€}((\text{ISEE} \times 0.028914286 - -395.7142857) \times 1.02)$
Higher or equal to 85,001.00	€2,103.24



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ISEE value	Single tuition fee for 2nd year enrolments NOT on course
0.00 - 13,000.99	€200
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.030823529 - -399.7058824) \times 1.02)$ with a minimum value of €200.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.02625 - -262.5) \times 1.02)$
50,001.00 - 85,000.99	Higher or equal to 85,001.00
Higher or equal to 85,001.00	€2,103.24

ISEE value	Single tuition fee for 3rd year enrolments NOT on course
0.00 - 13,000.99	€200.00
13,001.00 - 30,000.99	$\text{€}((\text{ISEE} \times 0.030823529 - -399.7058824) \times 1.02)$ with a minimum value of €200.00
30,001.00 - 50,000.99	$\text{€}((\text{ISEE} \times 0.02625 - -262.5) \times 1.02)$
50,001.00 - 85,000.99	$\text{€}((\text{ISEE} \times 0.031071429 - 428.5714286) \times 1.02)$
Higher or equal to 85,001.00	€2,265.75

The single comprehensive tuition fee is rounded down to the second decimal place.

For the 5-year postgraduate degree in Conservation and Restoration of Cultural Heritage, an additional fee of €4,000.00 applies. Said fee does not apply to out-of-course students, with the exception of those who have to attend the CCR Lab classes.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 3 - EXEMPTIONS AND REDUCTIONS

3.1 - EXEMPTIONS PURSUANT TO LEGGE DI BILANCIO 2017

Here below are the exemption conditions set forth on the basis of the ISEE values and merit requirements:

Single comprehensive tuition fee: merit requirements			
Year of Enrolment	1st year	2nd year	Subsequent years up to the 1st out-of-course year
Merit requirement	Not requested	10 CFU (credits) between 11th August 2018 and 10th August 2019	25 CFU (credits) between 11th August 2018 and 10th August 2019
Single comprehensive tuition fee: formulas to calculate the amount based on the ISEE value with a FULL TIME commitment			
ISEE lower or equal to €13,000.99		€0.00	
ISEE between €13,001.00 and €30,000.99		$(\text{ISEE} \times 0.041117647 - 533.5294118)$	
ISEE between €30,001.00 and €50,000.99		$(\text{ISEE} \times 0.035 - 350)$	
ISEE between €50,001.00 and €85,000.99		$(\text{ISEE} \times 0.038571429 - 528.5714286)$	
ISEE higher or equal to €85,001.00		€2,750.00	
Single comprehensive tuition fee: formulas to calculate the amount based on the ISEE value with a PART TIME commitment			
ISEE lower or equal to €13,000.99		€0.00	
ISEE between €13,001.00 and €30,000.99		$(\text{ISEE} \times 0.030823529 - 399.7058824)$	
ISEE between €30,001.00 and €50,000.99		$(\text{ISEE} \times 0.02625 - 262.5)$	
ISEE between €50,001.00 and €85,000.99		$(\text{ISEE} \times 0.028914286 - 395.7142857)$	
ISEE higher or equal to €85,001.00		€2,062.00	

IMPORTANT: credits pertaining to approvals (e.g. for degree shortenings, course transfers or changes) are not considered; credits which are considered are those pertaining to international exchange programmes, double degrees, training and the ECDL. Therefore, for students changing



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

course or transferring upon entry, the credits that will be counted are those obtained in the period of reference and not all all credits approved.

3.2 - EXEMPTION FOR EDISU SCHOLARSHIP HOLDERS

Students who are enrolled in the first year and request the EDISU scholarship are required to pay the first tuition fee instalment.

Students who:

- have been awarded the EDISU scholarship, including those entitled only to the first EDISU instalment, or who are eligible for the EDISU scholarship, have a right to have the first instalment reimbursed and are not required to pay the 2nd and 3rd instalment;
- have been denied an EDISU scholarship are required to integrate their fees by paying the 2nd and 3rd instalment, depending on their tuition fee bracket.

Reimbursements for the regional Right to Education tax will be made directly by EDISU according to the deadlines and processes indicated on its Regulations.

Students who enrol on years after the 1st year and request an EDISU scholarship have the right to waive the payment of the 1st and 2nd instalment, but are still required to pay the stamp duty.

Student who:

- have been awarded or are eligible for the EDISU scholarship, are not required to pay the 3rd instalment;
- are excluded from the EDISU scholarship are required to pay the 3 instalments; the amount will depend on their tuition fee band.

3.3 - OTHER EXEMPTIONS

Students with disabilities and impairments listed under article 3 of Law no.104 of 5th February 1992, or students with 66% disability rate or more, are required only to pay the stamp duty.

Students with a 50% to 65% disability rate are exempt from paying the third instalment.

The relevant Student Registry Office must be provided with a copy of the exemption certificate

The following categories of students are required to pay only the stamp duty:

- students who are classified as refugees, in accordance with the 28/07/51 Geneva Convention ratified by Law no.722 dated 24th July 1954, upon providing a copy of the document which confirms said status;
- students with subsidiary protection status, upon providing a copy of the document which confirms said status, in accordance with Legislative Decree no.251 of 19th November 2007;



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

- students who, in accordance with art. 31 of Law no. 763 of 26th December, qualify as asylum-seekers, and possess the state of need certificate pursuant to article 9 of the law itself. In addition, these students are exempt from the payment of fees and contributions for a period of two years, from the date of their repatriation.
- international students who receive scholarships from the Italian government;
- in accordance with art.30 of Law no.118 of 30th March 1971, the children of beneficiaries of disability pensions, orphans of war, the blind, the mutilated and war, job and service invalids, and their children;
- students enrolled at foreign universities which offer double degree structured mobility programmes for which an agreement is in place for tuition fee reciprocity, which means the payment of the tuition fee is required only at the university of origin.

The following categories of students are required to pay only the first instalment (regional tuition fee and stamp duty):

- students participating in the AGON project promoted by CUS Torino in collaboration with the Piedmont Region, the Turin Polytechnic and the University of Turin;
- students enrolled in courses at the SUISM who are medal-winning athletes;
- students enrolled at the Scuola di Studi Superiori of Turin;
- students enrolled in the Scuola di MD/PHD;
- students taking part in projects for which there is an agreement in place which foresees complete tuition fee exemption.

Students enrolled in the specializing master in Management of the ESCP Europe Business School and corresponding undergraduate degree courses of the Departments of Management and of Financial, social, mathematical and statistical studies are exempt from paying the 3rd instalment.

Alternatively, while pregnant or at the birth of each child, students can benefit from a 50% reduction of the single comprehensive tuition fee referring to a single academic year of the student's choice. In any case, the 1st instalment is required (regional Right to Education tax and stamp duty).

Students who are also employees of the University of Turin are required to pay the first instalment (regional tax and stamp duty), but are exempt from paying the 2nd and 3rd instalment according to the conditions set forth by the relevant Regulation.

Students enrolled in the University campus for the incarcerated at the "Lorusso and Cutugno" Casa Circondariale are required to pay a single €200.00 tuition fee for the Right to Education plus the stamp duty.

There may also be other kinds of exemptions on the basis of specific agreements or conventions with other bodies.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 4 - OBLIGATION TO SUBMIT THE ISEE DECLARATION FOR FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION

In order to benefit from an exemption/reduction when paying the single comprehensive tuition fee, students must request an ISEE valid for FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION or an EQUIVALENT ISEE where applicable, from a CAF (Tax Assistance Centre) or directly on the INPS website.

The university ISEE must contain this wording: "It applies to the services for the right to university education in favour of (fiscal code of the student)."

If the family of the student has multiple university students, the university ISEE must contain, at the end of the above wording, the fiscal code of all the students of that family.

If the ISEE required to benefit from FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION or the EQUIVALENT ISEE are requested from **1st to 20th November 2019**, a penalty of €100.00 will apply.

If the ISEE required to benefit from FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION or the EQUIVALENT ISEE are requested after the **20th November 2019** deadline, no reduction or exemption will be applied and the student is required to pay the maximum amount set forth.

If the ISEE value is higher than €85,000.00, the student has no right to a reduction/exemption of the single contribution.

It is not necessary to request the single contribution through an online procedure.

The ISEE valid for FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION will be taken directly by the University from the INPS database and, therefore, does not have to be handed over to the Right to Education department.

On the other hand, the EQUIVALENT ISEE must be handed by the student to the Right to Education Department (Vicolo Benevello 3/A - 10124 Turin) together with a copy of the original document required by the above-mentioned deadlines.

The ISEE valid for FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION can be substituted by a CURRENT ISEE if the conditions pursuant to art. 9 of the D.P.C.M. 159-2013 apply. The CURRENT ISEE must be handed by the student to the Right to Education Department (Vicolo Benevello 3/A - 10124 Turin) within the deadline.

In any case, it is advisable to always request the ISEE (e.g. even students who request EDISU scholarships), as this data will be used by the University also to provide further services and/or financial benefits based on the student financial condition (e.g. student collaboration calls for admission, international mobility, etc.).



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 5 - PAYMENT METHOD OF THE TUITION FEES AND THE SINGLE COMPREHENSIVE FEE

The payment of the tuition fees and the single comprehensive fee is made in three instalments as follows:

- **1st instalment**
 - €156.00 calculated as follows:
 - the regional Right to Education tax: €140.00
 - stamp duty, paid online, according to the regulation in force at the time of the registration: €16.00
 - **to be paid:**
 - upon **enrolment/registration**.
- **2nd instalment**
 - **calculated as follows:**
 - based on a part time commitment;
 - on the basis of the ISEE value presented and the exemption conditions pursuant to art.3;
 - up to maximum €450.00;
 - for students who have not requested the ISEE by 20th November, a €450,00 fee will apply.
 - **to be paid:**
 - by 4pm on **28th November 2019** for all students;
 - exclusively for 1st year student of **postgraduate degrees** who complete their enrolment after **21st November 2019**, by **4pm on 9th January 2020**.
- **3rd instalment**
 - **calculated as follows:**
 - updated on the basis of the full time/part time commitment chosen and study plan;
 - equal to the payment of the single comprehensive tuition fee owed.
 - **to be paid:**
 - by **4pm on 2nd April 2020**.

Enrolment is completed by paying the 1st instalment or the stamp duty (only where exemptions apply).

The 2nd and 3rd instalments of the single comprehensive tuition fee are owed if they equate to more than €10.00.

For the 5-year postgraduate degree in Conservation and Restoration of Cultural Goods, the additional tuition fee of €4,000.00 needs to be paid in 2 instalments of €2,000.00 each, to be paid together with the 2nd and 3rd instalment.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 6 - TAX FOR SERVICES PROVIDED UPON REQUEST

6.1 - TAX FOR SPECIFIC SERVICES

A supplementary fee is envisaged for the following degrees which foresee additional services, such as online teaching/English language/advanced tutoring, that the student can select; these services are not available for courses of the same degree category which are not listed below.

6.1.1. Undergraduated degree in Business Information and Communication Management

1. The supplementary fee to be paid together with the 2nd instalment:
 - € 1,610.00 for full time on course / out of course students who need to reach a certain attendance;
 - € 1,416.00 for part time on course / out of course students who need to reach a certain attendance;
2. The supplementary fee to be paid together with the 3rd instalment:
 - € 1,100.00 for full time on course / out of course students who need to reach a certain attendance;
 - € 700.00 for part time on course / out of course students who need to reach a certain attendance;

This supplementary fee does not apply to students who enrol beyond the normal duration of the course and who have already met the attendance criterion.

6.1.2. Undergraduate degree in Business & Management and Magistrale in Business Administration

ISEE bands	Amount in Euro:
$\geq 13,000.99$	700.00
13,001.00-30,000.99	1,100.00
30,001.00-50,000.99	2,300.00
50,001.00-85,000.99	5,000.00
$< 85,001.00$	5,600.00

The supplementary fee owed is divided into two identical instalments to be paid together with the 2nd and 3rd instalments.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

This supplementary fee does not apply to students who enrol beyond the normal duration of the course and who have already met the attendance criterion.

For students enrolled in the cohort 2017-2018, the following fees apply:

1. The supplementary fee to be paid together with the 2nd instalment:
 - € 1,610.00 for full time on course / out of course students who need to reach a certain attendance;
 - € 1,416.00 for part time on course / out of course students who need to reach a certain attendance;
2. The supplementary fee to be paid together with the 3rd instalment:
 - € 1,100.00 for full time on course / out of course students who need to reach a certain attendance;
 - € 700.00 for part time on course / out of course students who need to reach a certain attendance;

The following students do not owe this payment:

- students who enrol beyond the normal duration of the degree and have already met the attendance requirements;
- students who are exempt from paying A.Y. 2017-2018 based on specific agreements.

6.1.3. Online courses of Law and Management departments: Undergraduate degree in Administration Science, Postgraduate degree in Administration and Law for Public and Private organisations, undergraduate degree in Business Administration, 5-year postgraduate degree in Law.

- a) Annual fee for enrolment on online courses (Undergraduate Degree in Administration, Postgraduate degree in Administration and Law for Public and Private organisations, undergraduate degree in Business Administration, 5-year postgraduate degree in Law.)
- Full time enrolment: €920.00
 - Part time enrolment: €500.00

For the Undergraduate degree in Administration Sciences and in Business Administration, students can benefit from online tuition in full or for at least two thirds of the total credits (CFU), by paying the annual tuition fee indicated above according to the type of enrolment (full time and part time),



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

or they can choose to enrol, at no additional cost, on the same degree class, respectively L-16 of the degrees in Administration and Organisation Sciences and L-18 of the degrees in Economics and Business Management, fully taught in person.

For the postgraduate degree in Administrative and Legal Sciences and for public and private organisations and 5-year postgraduate degree in Law, students can choose to benefit from online tuition within the limit of 80 and 200 credits (CFU) respectively, that is two thirds of the total, by paying the above-mentioned annual tuition fee, depending on the type of enrolment (full time or part time).

Repeated fruition of online tuition is allowed when maximum capacity of the online classes have not been reached and subject to a 10% supplement on what had been paid for the annual registration to each online course.

Students who are already enrolled on online courses and who expect to graduate within the extraordinary session of the current academic year, can purchase individual courses based on the rates indicated under paragraph b).

The annual tuition fee is to be paid in two instalments within the terms defined by the President of the degree course, as indicated on the Course website.

The amount of the 1st instalment is €250.00.

The amount of the 2nd instalment varies according to the type of enrolment and amounts to:

- €670.00 if full time
- €250.00 if part time

This is without prejudice to the reductions or exemptions resulting from agreements made with public or private bodies and for what is set forth for students enrolled on 5-year postgraduate degree in Law and students taking part in the out-of-course project.

For A.Y. 2019-2020, students enrolled, either full time or part time, in the undergraduated degree in Administrative Sciences or in Business Administration or the postgraduate degree in Administrative and Legal sciences of public and private organisations which are in the 3rd (or higher) year out of course, can attend the courses administered online free of charge.

b) Supplementary fees for online single courses:

- enrolments for up to 6 credits (CFU) €180.00
- enrolments for up to 10 credits (CFU) €290.00
- enrolments for up to 12 credits (CFU) €330.00
- enrolments for up to 18 credits (CFU) €450.00
- enrolments for up to 21 credits (CFU) €480.00
- enrolments for up to 27 credits (CFU) €540.00



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

- enrolments for up to 33 credits (CFU) €620.00
- enrolments for up to 36 credits (CFU) €660.00
- enrolments for up to 42 credits (CFU) €760.00
- enrolments for up to 48 credits (CFU) €860.00
- enrolments for more than 48 credits (CFU) €860.00 + €17.00 for each additional credit (CFU)

This additional fee also applies to students enrolled on other degrees at the University, other than Administrative Sciences, Business Administration, 5-year postgraduate degree in Law, and Administrative and Legal Sciences for public and private organisations.

- (Distance) English or French lectorship:
 - elementary level €290.00
 - pre-intermediate level €180.00
 - intermediate level €100.00

c) Students enrolled on the undergraduate degree in Administrative Sciences or on Business Administration can obtain 100 additional hours of personalised tutoring for groups of maximum 5 students, by paying the following annual tuition fee:

- Full time enrolment with 100 hours/year of personalised tutoring: €1,320.00
- Part time enrolment with 50 hours/year of personalised tutoring: €720.00

d) Reimbursement of the individual instalments of additional fees can be requested within the deadline set forth for the payment of said instalments and, in any case, only if the student has not benefited, even only in part, from the online courses.

e) If a student chooses to suspend his/her studies by 28th February 2020, s/he is not required to pay the second instalment of the additional tuition fee.

6.2 - TAX FOR ADMINISTRATIVE SERVICES

TYPE OF SERVICE	AMOUNT EURO
Admission test to courses with a restricted number of places (the payment is to be made even if the minimum number of applicants is not met)	€50.00
Regulations transfer	€30.00
Degree and/or location change (this fee is waived if a student is changing from one first year course to another first year course within the administrative deadline which has been set)	€30.00
Transferring to or from an Italian University	€60.00



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

Validation of credits obtained from foreign degrees if the attendance has been certified up to the previous academic year	€60.00
Assessment of an Italian qualification for the purpose of a shortened degree	€60.00
Assessment of a foreign qualification for the purpose of a shortened degree or complete recognition	€60.00
Complete recognition of an international qualification	€200.00
Validation of credits on previous degrees both in Italy and abroad (following forfeiture, deferral or abandonment)	€400,00 (including €60.00 for practice exams, due also in the event of non-acceptance of the validation resolution)*
Reopening of career as per the regulation (fixed amount irrespective of the number of years subject to reopening)	€400.00*
Suspension of studies authorised by the student careers regulation	€100.00 for a year-long break €200.00 for a two-year long break or more*
Smart card duplicate	€15.00
Examination book duplicate	€28.00
Duplicate of the degree parchment	€50.00
Diploma Supplement duplicate	€15.00
Multiple duplicates	€15.00
Stamp duty to present requests	€16.00
Stamp duty for certificates, according to the regulations in force	€16.00
Electronic stamp duty for degree or diploma requests	€16.00
Online stamp duty for the parchment	€16.00
Smart card shipping costs	€10.00
Parchment shipping costs to Italy	€20.00
Parchment shipping costs to abroad	€40.00

*Amounts not owed by people with disabilities or impairments indicated in art.3 Law no.104 of 5th February 1992, or with 66% disabilities or more. The amount owed is reduced by 50% for people with disabilities between 50% and 65%.

In the event of suspension, the amount is not owed, even in the case of serious illnesses which are prolonged and duly certified.

ART. 7 - PENALTIES AND SANCTIONS

Penalties and sanctions are applied for the following reasons:



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

TYPE OF PENALTY/SANCTION	AMOUNT EURO
Late tuition fee payments within 7 days (penalty not owed if the late payment is for the integration to the tuition fee)	€50.00
Late tuition fee payments after 7 days (penalty not owed if the payment is just to integrate the tuition fee owed)	€100.00
Late change request	€100.00
Late transfer request	€100.00
Late degree request following authorisation on behalf of the relevant educational body	€40.00
Misplacement or loss of any official document	€600.00

ART. 8 - PAYMENTS IN INSTALMENTS

It is possible to request for payments of €500.00 or more to be made in instalments provided the applicant has a valid ISEE certificate of €25,000.00 or less.

Payments in instalments may also be possible for ISEE students for up to €40,000 if the ISEE valid for FACILITATED SERVICES FOR THE RIGHT TO UNIVERSITY EDUCATION or the EQUIVALENT ISEE are not requested within the time frame set forth by this regulation to get a reduction/exemption of the student tuition fee.

Under no circumstance can the 1st and 2nd payment be settled in instalments.

ART. 9 - REIMBURSEMENTS

General provisions

If you have made undue payments, you are entitled to receiving full reimbursement of the unnecessary payment.

See art. 1 of this Regulation for non-reimbursable amounts.

Reimbursements for degree completion

1. Students who graduate within the extra-ordinary A.Y. 2018-2019 exam session, having paid the 2nd fee of the single comprehensive fee relating to A.Y. 2019-2020 can use said amount to enrol on another course or can be reimbursed, provided they have not amended their course plan in A.Y. 2019-2020. Students who have amended their course plan in A.Y. 2019-2020, can graduate only from the early A.Y. 2019-2020 session (January-April).
Student who use the January-April graduation session as their early exam session for A.Y. 2019-2020 are required to pay all instalments of the fee related to A.Y. 2019-2020.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

2. Students who enrol on a first year postgraduate degree can receive reimbursement of the second instalment A.Y. 2019-2020, provided they have the following requirements:
 - they have obtained an undergraduate degree at the University of Turin in A.Y. 2018-2019, as 3rd year on course students within the 1st session available on their degree course with 110/110 with merit;
 - they did not obtain a shortened degree, following a change, transfer, enrolment on a second degree or recognition of previous Italian or foreign credits (following expiry, interruption, or termination of studies);
3. Students who obtain a postgraduate degree at the University of Turin in A.Y. 2019-2020, as students enrolled in the last year, within the 1st session available on their degree course with 110/110 with merit, have the right to receive a reimbursement of the 2nd instalment provided they are in possession of all the following requirements:
 - they did not obtain a shortened degree, following a change, transfer, enrolment on a second degree or recognition of previous Italian or foreign credits (following expiry, interruption, or termination of studies);
 - they have been enrolled for a number of years which is not higher than the standard duration of the course.

Reimbursement for the 3rd family member

4. For ISEE purposes, if 3 members of the same family are contemporaneously enrolled in a degree at the University of Turin, the last of the family members enrolled has the right to receive reimbursement of the 2nd and 3rd instalment, if already paid.

Reimbursement for transfers, breaks, etc.

5. Students who are awaiting a decision as to the acceptance of their credits following:
 - enrolment on a postgraduate degree;
 - shortened degree;
 - transfer;have the right to reimbursement of the 2nd instalment, minus a €70 administrative fee, if they interrupt their studies and they present their request to the relevant student services office within 20 days after having seen the decision. No reimbursements will be made for €70.00 or less.
6. Students transferring from the University of Torino to courses with an admission test at other Universities within 15 days of the update of the ranking or of receiving permission to transfer have the right to be reimbursed the second and third instalment of the academic year in question, if already paid, minus a €70.00 administrative fee, provided they do not have training activities on their course plan. No reimbursements will be made for €70.00 or less.

In the case of training activities included on the course plan, the tuition fees owed are those for which deadlines have already passed, while tuition fees due on dates following the deferral do not need to be paid.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

7. In the case of matriculation/enrolment on a course and subsequence deferral, the tuition fees owed are those for which deadlines have already passed, while tuition fees due on dates following the deferral do not need to be paid.

If the deferral/transfer occurs after the payment of an instalment whose deadline has not yet expired, students have the right to receive a reimbursement minus a €70.00 administrative fee, provided they do not have training activities on their course plan. No reimbursements will be made for €70.00 or less.

ART. 10 - CHECKS AND SANCTIONS

In accordance with art. 10 of Legislative Decree no.68/2012, the University will check the information provided by students in relation to their family situation and will cross-check their financial and income data with the information contained on the IT database of the Ministry of Economy and Finance. It is in the University rights to request documentation required to verify the completeness and truthfulness of the information provided.

The University may ask the Financial Administration body to perform investigations and tax checks and, in any case, it will disclose the list of beneficiaries of financial aid to competent authorities, so they can be subject to thorough inspections. Checks can also be made on data held by credit institutions and regarding accounts and deposit accounts of different types.

If the investigations result in the finding of untruthful declarations and said declarations have an impact on the concession of the benefit, the following situations may arise:

1. if the difference between the declared ISEE and the information obtained from the cross-check is less than €1,000.00, the investigation will be archived.
2. if the difference between the declared ISEE and the information obtained from the cross-check is between €1,000.00 and €3,000.00, the student is required to:
 - integrate the comprehensive contribution re-established on the basis of the recalculation of the ISEE value;
 - pay an administrative sanction of €150,00.
3. if the difference between the declared ISEE and the information obtained from the cross-check is higher than €3,000.00, the student:
 - will lose access to the reduction for the academic year which has been verified and until the end of his/her degree;
 - will also be required to pay an administrative sanction which equates to three times the difference between the amount of the comprehensive tuition fee re-calculated based on the ISEE calculation and, potentially, the one paid based on the ISEE used.

In accordance with art. 76 of the D.P.R. 445/2000, in the event of false declarations, the University will also notify the relevant legal authority in order to investigate whether a crime has been committed.

At the Authority's discretion, the amount owed following the investigation can be divided into instalments following this criteria:



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti

Area Servizi agli Studenti

- up to maximum 10 instalments if the amount owed is less than €3,000.00;
- up to maximum 30 instalments if the amount owed is €3,000.00 or more;

ART. 11 - THE EQUITY COMMISSION

The University of Turin with Rectoral Decree has created an Equity Commission to assess situations worthy of protection to ensure the right to education, in line with what is set forth in the specific regulation in force.

For more information, please check the Equity Commission guidelines on the university website by going to: www.unito.it - Ateneo - Statuto e regolamenti - Regolamenti: didattica e studenti.



UNIVERSITÀ DEGLI STUDI DI TORINO
Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

PART III

THIRD CYCLE AND OTHER EDUCATION ACTIVITIES

ART. 12 - ENROLLING ON SINGLE COURSES

Enrolment on single courses is valid for the academic year the course refers to (this includes the resit session)-

The cost of each individual course is established as follows:

- €90.00 is equal to 2 credits (CFU)
- €180.00 from 3 to 6 credits (CFU)
- €315.00 if more than 6 credits (CFU)

If the individual courses is part of the Information Management and Business Communication degree, the following additional contribution is required:

- €117.00 for 2 credits (CFU)
- €351.00 from 3 to 6 credits (CFU)
- €702.00 if more than 6 credits (CFU)

Students with disabilities and impairments listed under article 3 of Law no.104 of 5th February 1992, or students with 66% disability rate or more, are exempt from paying the above-mentioned fees.

There may also be other kinds of exemptions on the basis of specific agreements or conventions with other bodies.

In order to complete enrolment, applicants must pay a €16 stamp duty.

The payment must be made in full upon enrolling.

If the request for withdrawal is made before the start date of the course, students have the right to receive reimbursement minus a €70.00 administrative fee (for each individual course).

ART. 13 - ITALIAN LANGUAGE AND CULTURE COURSES RESERVED TO CHINESE STUDENTS OF THE MARCO POLO PROJECT

The enrolment fee for the Italian language and culture course reserved to Chinese students taking part in the Marco Polo project for 2019-2020 amounts to €4,750.00, including €16 for stamp duty (paid online) according to the regulation in force at the time of the enrolment.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

In the event the student abandons the course for reasons of force majeure which have been documented, s/he is eligible for reimbursement of the tuition fee. In any case, € 86 (€ 70 for administrative services and €16 for stamp duty) will be detracted from the enrolment fee.

ART. 14 – CONTINUING EDUCATION PROGRAM (SPECIALIZING MASTERS)

In the creation/activation of each specializing master, the total tuition fee owed is indicated, including accessory fees (€16 stamp duty + €1.5 SIAE tax), and is decided by the educational establishment proposing the degree and deliberated by the Administrative Council, with specific indication of the amount that people are to pay according to whether they enrol as students, auditors or they enrol on a single module.

Only for people who expressly request services managed by CUS Torino, there is an additional charge of €12, which contributes to the sports initiatives managed by CUS Torino.

Enrolment on a specializing master is complete upon payment of the tuition fee owed or, in the case of exemptions, by paying the accessory fees owed; in the case of payment in instalments, the enrolment is complete by paying the 1st instalment according to the deadline indicated in the creation/activation provisions.

Failure to pay the tuition fee owed within the deadline for the enrolment set forth by the educational establishment proposing the degree, it will result in failure to enrol for the course.

Where required, enrolment on individual modules is subject to a €16 stamp duty.

Students enrolled on a specializing masters are required to meet the attendance requirements and cannot temporarily suspend their academic career to attend other courses at this University or foreign universities.

In specific cases (for example, prolonged illnesses which have been duly certified, the birth or adoption of a child), the enrolled student can sit the final test in order to be awarded the title in an extraordinary or "recovery" session, or on a subsequent edition of the specializing master, provided the Scientific Committee has granted its permission, and by meeting the attendance requirements and paying outstanding fees and taxes.

14.1 - REIMBURSEMENTS

If the specializing master is not activated, the tuition fees which have been paid will be reimbursed, with the exception of the accessory fees. See art. 1 of this Regulation for non-reimbursable amounts.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

If in the institutional/ activation provisions for A.Y. 2019-2020 there is the possibility of reimbursement in the case of withdrawal, the following provisions apply:

- in the case of enrolment on a specializing master and subsequent withdrawal, the tuition fees owed are those for which deadlines have already passed, while tuition fees due on dates following the withdrawal do not need to be paid.
- if the withdrawal occurs after paying an instalment which is still within the deadline, the student has the right for that specific instalment to be reimbursed. The reimbursement will be made, minus a €70 administrative fee.

If you have made undue payments, you are entitled to receive full reimbursement of the unnecessary payment.

14.2 - EXEMPTIONS

Students who take part in the AGON project promoted by the CUS Torino in collaboration with the Piedmont region, the Turin Polytechnic and the University of Turin are required only to pay a fee for the stamp duty, CUS Torino and SIAE rights within the enrolment deadline.

There may also be other kinds of exemptions on the basis of specific agreements or conventions with other bodies.

14.3 - OTHER FEES FOR ADMINISTRATIVE SERVICES

TYPE OF FEE	AMOUNT EURO
Payment for the admission test (this is not reimbursable, except in the case that courses are not activated or the test does not take place)	€100.00
Parchment	€70.00
Stamp duty for the parchment, paid online, according to the regulation in force	€16.00
Penalty for payments made after the tuition fees deadlines established in the institution/activation of each specializing master (the penalty is non-reimbursable, with the exception of cases for which responsibility is attributable to the administration)	€50.00
Duplicate of the parchment	€70,00 □
Stamp duty to present requests	€16.00
Stamp duty for certificates, according to the regulations in force	€16.00



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 15 - PHD

In order to enrol, PhD students must pay:

- €140.00 regional tax for the Right to Education;
- € 16.00 stamp duty, paid online, according to the regulation in place at the time of the registration;
- €1.50 SIAE rights;
- € 12.00 fee for sports initiatives managed by the CUS Torino (University Sports Centre), due exclusively by PhD students with scholarships.

15.1 - EXEMPTIONS

Students who enrol on years subsequent to the 1st and request an EDISU scholarship have the right to waive the regional Right to Education tax, but are still required to pay the additional contributions relating to the stamp duty and the payment to CUS Torino, if owed.

If students are not granted the EDISU scholarship, they are required to integrate the tuition fee with the regional Right to Education fee.

The following categories of students are required to pay only the stamp duty:

- students with disabilities and impairments listed under article 3 of Law no.104 of 5th February 1992, or students with 66% disability rate or more;
- students who are classified as refugees, in accordance with the 28/07/51 Geneva Convention ratified by Law no.722 dated 24th July 1954, upon providing a copy of the document which confirms said status;
- students with subsidiary protection status, upon providing a copy of the document which confirms said status, in accordance with Legislative Decree no.251 of 19th November 2007;
- students who, in accordance with art. 31 of Law no. 763 of 26th December, qualify as asylum-seekers, and possess the state of need certificate pursuant to article 9 of the law itself. In addition, these students are exempt from the payment of fees and contributions for a period of two years, from the date of their repatriation;
- international students who receive scholarships from the Italian government;
- students enrolled at foreign universities who take part in mobility programs for the double degree title offered in accordance with and co-tutelage of the University of Turin.

15.2 - REIMBURSEMENTS

Students who are enrolled in the first year and request the EDISU scholarship are required to pay the required tuition fee.

If they are awarded or eligible to receive the EDISU scholarship (this includes students who are only granted a scholarship for the 1st tuition fee instalment), they have the right to be reimbursed the regional Right to Education tax.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

If you have made undue payments, you are entitled to receiving full reimbursement of the unnecessary payment.

See art. 1 of this Regulation for non-reimbursable amounts.

15.3 - OTHER FEES

TYPE OF FEE	AMOUNT EURO
Admission test	€50.00
Parchment	€50.00
Stamp duty for the parchment, paid online, according to the regulation in force	€16.00
Duplicate of the parchment	€50.00

ART. 16 - STATE EXAMS

In order to enrol students must pay:

- Enrolment fee: €365.00
This fee applies only for students registering for the state examination for Physicians and Surgeons who are required following the practical examination (assessed three-month long internship) to pay the € 380 enrolment fee, which includes the insurance premium, in accordance with decree no. 445 of 19th October 2001.
- Admission fee: €49.58
- Fee for the original diploma: €50.00
- Fee to register for integrative tests, required to enrol in the Register of Statutory Auditors: € 100.00

16.1 - OTHER FEES

TYPE OF FEE	AMOUNT EURO
Fee for the original diploma, to be paid upon collecting the diploma on behalf of students who obtained the qualification in the years prior to 2011	€50.00
Integrative tax for the issuance of the original diploma, to be paid upon collecting the qualification diploma by students who obtained the qualification between the 1st session of the 2011 State Exams and the 1st session of the 2014 exams.	€24.00
Penalty for late enrolment:	€100.00
Fee for a duplicate of the original diploma:	€50.00



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

Qualification fee to be paid to EDISU, once qualification has been awarded, where the academic title was awarded: the amount for Piedmont graduates is:	€103.29
Stamp duty required according to the regulation in force upon collecting the diploma of qualification or upon requesting qualification certificate	€16.00

16.2 - EXEMPTIONS

Students who were absent, who withdrew, or who were denied access to a State exam, are exempt for paying the " Original Diploma" fee upon registering for the same exam again, provided they did not request a reimbursement and provided said fee has not increased over time (in which case, students must settle the difference).

Students who are exempt from paying the "Registration Tax for Integrative Tests" are only those who, in a previous exam session, were enrolled in the integrative tests required to register on the Register of Legal Auditors, but who were not admitted to sit the test as, in that session, they had not passed the tests to exercise the profession of Accountant or Auditor, provided they did not request a reimbursement and provided said fee has not increased over time (in which case, students must settle the difference).

16.3 - REIMBURSEMENTS

The following fees are non-reimbursable:

- enrolment fee
- penalty for late enrolment
- fee for a duplicate of the original diploma

The enrolment fee and the penalty for late enrolment can be reimbursed only if the candidate was absent on the first day of the test due to health reasons; this must be proved by a medical certificate issued by a public health facility.

Furthermore, the enrolment fee for the integrative tests required to register for the integrative tests, required to access the Register of Statutory Auditors paid by those who, having the right qualifications required to sit the exams, were absent, withdrew or were pushed back.

Students who were enrolled in the above-mentioned integrative tests, but were not admitted to take the test as they had not passed the exams to register as Accountants or Auditors, have the right to obtain the reimbursement of the "Registration Fee for Integrative Tests".

Students who do not obtain the qualification due to absence, withdrawal or because they are denied access to the exam session for which they had enrolled, have the right to obtain reimbursement of the "Registration Fee for Integrative Tests".



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 17 - SPECIALISATION SCHOOLS

Enrolment is made by paying the 1st tuition fee or paying the accessory fees (stamp duty, fee for sports initiatives managed by CUS Torino and SIAE fees) only in the foreseen cases of exemption.

17.1 - FIRST INSTALMENT

The 1st instalment corresponds to €494.50 of which:

- €325.00 university fee;
- €140.00 regional tax for the Right to Education;
- € 16.00 stamp duty, paid online, according to the regulation in place at the time of the registration;
- €12 fee towards sports initiatives managed by CUS Torino;
- €1.50 SIAE rights.

For students enrolled in Specialisation Schools of Health Area which have ministerial contracts for specialised training (the so-called "Medical Specialisation Schools), starting from the second year, the cost of the first instalment is deducted from the payment pertaining to the specialised training contract.

This provision does not apply to national health service doctors, military doctors or doctors receiving specialised training who have suspended their training period due to maternity leave or illness; they must pay the amount owed by accessing MyUnito - "Section Taxes" with their own credentials.

17.2 - SECOND AND THIRD INSTALMENT

The Specialisation School Committee decides upon the amount of the subsequent amount owed; this is subject to the Board's approval before the beginning of the course.

This amount is to be paid in two equal instalments; the Specialisation School Committee establishes the deadlines for these payments and indicates them in the calls for admission of each School. Where there are no calls for admission, the deadlines are in line with those set for the degree courses.

For the Specialisation Schools of Health Area with ministerial contracts in place for specialised training (the so-called "Medical Specialisation Schools"), an additional fee is to be paid in a single instalment; the amount is detracted from the payment pertaining to the specialised training contract.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

For doctors who suspend their training due to maternity leave or illness, please see the conditions indicated for the 1st instalment apply (art. 17.1).

17.3 - EXEMPTIONS

Students with disabilities and impairments listed under article 3 of Law no.104 of 5th February 1992, or students with 66% disability rate or more, are exempt for the payment of the student tuition fee, but are required to pay the stamp duty, the payment in favour of CUS (Centro Universitario Sportivo) and SIAE rights to be paid within the registration deadline. This exemption does not apply to students who have enrolled at specialised medical schools.

Students who enrol on years subsequent to the 1st and request an EDISU scholarship have the right to waive the regional tax for Right to Education, but are still required to pay the additional contributions relating to the stamp duty, the payment to CUS Torino and SIAE rights.

Students who:

- have been awarded or are eligible for the EDISU scholarship, are not required to pay the 2nd instalment;
- have been denied an EDISU scholarship are required to integrate the 1st instalment and pay the 2nd instalment.

17.4 – CAREER REOPENING

Where indicated by the individual School and/or Regulation, students who have not renewed their enrolment for at least two consecutive academic years, can re-activate their academic status by paying a fixed amount of € 200.00 per academic year and settling all outstanding payments pertaining to the years prior to the deferral period.

If students defer their studies by one year only, they cannot benefit from the career reopening, but must pay what is set forth in the Tuition and fees regulation of the year taken into consideration.

Payment for this procedure of the academic years which fall under the validity period of the certificate is not owed in cases of:

- 66% disability rate or more;
- disabilities and impairments listed under article 3 of Law no.104 of 5th February 1992.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

17.5 - OTHER FEES

TYPE OF FEE	AMOUNT EURO
Admission test fee (the admission tests take place even if the minimum number of students is not met). The fee cannot be reimbursed (unless the course does not start)	€100.00
Incoming/Outgoing transfers	€60.00
Badge or smartcard duplicate	€15.00
Degree awarding fee	€70.00
Online stamp duty for the parchment	€16.00
Stamp duty on the degree request	€16.00
Fee for a duplicate of the original diploma:	€70.00
Diploma Supplement duplicate	€15.00
Examination book duplicate	€28.00

17.6 - PENALTIES AND SANCTIONS

Penalties and sanctions are applied for the following reasons:

TYPE OF PENALTY/SANCTION	AMOUNT EURO
Late payment of tuition fees settled within 7 days (penalty not owed if the delayed payment is for the integration to the tuition fee)	€50.00
Late payment of tuition fees settled after 7 days (penalty not owed if the delayed payment is for the integration to the tuition fee)	€100.00
Late transfer request	€100.00
Misplacement or loss of any official document	€600.00

17.7 - REIMBURSEMENTS

Students who are enrolled in the first year and request the EDISU scholarship are required to pay the first tuition fee instalment.

Students who:

- have been awarded the EDISU scholarship, including those entitled only to the first EDISU instalment, have a right to have the first instalment reimbursed and are not required to pay the 2nd instalment;
- have been denied an EDISU scholarship are required to integrate their fees by paying the 2nd instalment.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

Students who withdraw within the registration deadline have the right to receive reimbursement for the 1st instalment, minus a €70.00 administrative fee.

Students who withdraw within 90 days of the registration deadline do not have the right to reimbursement of the 1st instalment and are not required to pay the 2nd instalment.

Students who withdraw after 90 days of the registration deadline do not have the right to reimbursement of the 1st instalment and are required to pay the tuition fee due for the academic year.

If you have made undue payments, you are entitled to receiving full reimbursement for the unnecessary payment.

See art. 1 of this Regulation for non-reimbursable amounts.

ART. 18 – SPECIALIZING COURSES

In the provisions of the institution and the activation of the specializing courses, the fee owed is indicated, including the accessory fees (€16 stamp duty, €1.50 SIAE rights), and is defined by the educational establishment and deliberated by the Board.

Failure to pay the tuition fee owed within the deadline established by the educational structure proposing the course results in failure to enrol on the course.

18.1 - REIMBURSEMENT AND WITHDRAWAL REGULATIONS

If the specializing courses are not activated, the tuition fees paid will be reimbursed, with the exception of the accessory fees. See art. 1 of this Regulation for non-reimbursable amounts.

If students withdraw within the registration deadline, they have the right to be reimbursed; if they withdraw after the registration deadline, they do not have the right to be reimbursed.

If you have made undue payments, you are entitled to receiving full reimbursement for the unnecessary payment.

18.2 - OTHER FEES

Admission test fee: €100.00

This payment is not reimbursable, except if the courses are not activated or the test does not take place.



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti
Area Servizi agli Studenti

ART. 19 - UPDATING COURSES AND PROFESSIONAL TRAINING

In the provisions of the institution and the activation of the updating courses and professional training, the fee owed is indicated, including the accessory fees (€16 stamp duty, € 1.50 SIAE rights), and is defined by the educational establishment and deliberated by the Board.

Failure to pay the tuition fee owed within the deadline established by the educational structure proposing the course results in failure to enrol on the course.

19.1 - REIMBURSEMENTS

If the updating courses and professional training are not activated, the tuition fees paid will be reimbursed, with the exception of the accessory fees. See art. 1 of this Regulation for non-reimbursable amounts.

If students withdraw within the registration deadline, they have the right to be reimbursed; if they withdraw after the registration deadline, they do not have the right to be reimbursed.

If you have made undue payments, you are entitled to receiving full reimbursement for the unnecessary payment.