



UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Attività Istituzionali, Programmazione, Qualità e Valutazione
Area Internazionalizzazione - Sezione Mobilità e Didattica Internazionale

REGISTERING THE END OF YOUR MOBILITY 2019-2020

v01 updated on 12/06/2020

To register the end of your mobility please fill in the online form available at the following link:

<https://forms.gle/CGyxxF9qwobMmogu7>

How to fill in the form:

- Fill in the online form using your [@edu.unito.it](mailto:edu.unito.it) email
- The date of end of your mobility is the last day you were in Turin (if you never arrived in Turin, please insert the following date 01/01/2020)
- The date of end of your distance learning (this could be the date of your last exam)
- Upload the most up-to-date list of courses and exams of your Career Plan ("*Autocertificazione esami per studenti incoming*" available under www.unito.it» MyUnito » Carriera » Certificazioni Carriera). For any incomplete or incorrect information, please specify it in the form or add comment to the "autocertificazione".

Transcript of Records

We will be able to issue your final Transcript of Records only once all your exams are registered on your Career Plan on your MyUnito profile.

Exam results are available on the "Results notice board" for 15 days after publication by the relevant Professor. The "Examination Record book" is updated by the departmental Student Registrar upon reception of the official exam report. It is advisable to wait at least 30 days after the publication of results to see it online. After that time, please contact the relevant Professor/Student Registrar to inquire about the registration of your grades.

In case of further doubts on your exams, you can check the FAQs: <https://en.unito.it/studying-unito/programs/degree-programs/faq-exams>

Once your Career Plan is complete, please let us know so by email at internationalexchange@unito.it

Please be reminded that we will send a digital copy of your TOR only to the exchange office at your home University. **Due to the current Covid19 regulations, no hard copies can be mailed.**

Signing papers from your home University

If your home university needs you to have a "Certificate of Arrival" and/or "Departure" signed by Unito, please inform us via email and we will provide your University with the necessary confirmation of your arrival/stay. Consult with your home University if you need specific dates (especially in regard to distance learning). Include an editable document in your email.