



# UNIVERSITÀ DEGLI STUDI DI TORINO

**Call for Admission for PhD positions – XXXV Cycle –July 2019 edition**  
**Deadline: 5<sup>th</sup> September 2019 at 12.00 (noon, Central European Time)**

## ***EXECUTIVE SUMMARY***

### **ART. 1 PhD PROGRAMMES**

A second call for admission to PhD programmes of the University of Torino is open and the following PhD programmes are available:

Agricultural, Forestry and Food Sciences  
Archaeological, Historical and Historical-Artistic Sciences  
Arts and Humanities  
Chemical and Material Sciences  
Comparative Analysis of Institutions, Economics and Law  
Complex Systems for Life Sciences  
Computer Science  
Experimental Medicine and Therapy  
Molecular Medicine  
Neurosciences  
Pharmaceutical and Biomolecular Sciences  
Physics  
Psychological, Anthropological and Educational Sciences  
Sociology and Methodology of Social Research (in convenzione con l'Università degli Studi di Milano)

### **ART. 2 PhD POSITIONS**

Available positions are:

- Positions with scholarships, including positions with fellowships bound to specific research topics;
- Positions without scholarships;
- Positions with apprenticeship contract;
- Positions reserved to students with international qualifications;
- Positions reserved to students selected within specific international mobility programmes or within specific agreements in which the University of Torino is involved
- Positions reserved to students who are recipients of scholarships granted by foreign institutions
- Positions reserved to company employees
- Positions covered by research grant (*assegno di ricerca*)

Number and types of available positions, entry requirements, selection and evaluation procedures, and admission criteria are defined in the PhD Programme Information Sheet (Annex 1) available for each PhD Programme.



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The list of research topics is available at University websites: <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> (Italian) and <http://en.unito.it/research/phd/phd-programmes> (English).

This list and number of positions may be updated until the call deadline (**5<sup>th</sup> September 2019**). Updates will be published only on the University websites: <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> and <http://en.unito.it/research/phd/phd-programmes>, under each PhD programme Information Sheet (Annex 1)

Applicants who are already winners of positions announced within the framework of specific agreements the University of Torino is part of or applicants who have been successful after a competitive selection within the framework of international mobility programmes may enrol into the PhD Programme (provided that such positions are offered by the PhD Programme), upon approval of the PhD Programme Doctoral Board. In this case, applicants shall contact the University PhD Office at [dottorati@unito.it](mailto:dottorati@unito.it).

Scholarships will be awarded according to the merit ranking list (Please check Art. 8).

Dates and venues of entrance examinations will be published only on University websites: <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> and <http://en.unito.it/research/phd/phd-programmes> (English) starting from **6<sup>th</sup> September 2019**. Any changes to dates or venues will be published only on the above-mentioned websites. Applicants will not receive any personal communication.

The results concerning all steps of the selection and evaluation procedures will be published on University web sites <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> and <http://en.unito.it/research/phd/phd-programmes>. Applicants will not receive any personal communication

## ART. 3 ADMISSION REQUIREMENTS

Applicants of any citizenship and age can participate to this Call for Admission, provided that they meet one of the following requirements:

- A degree awarded by an Italian University prior to Ministerial Decree 509/99, i.e. *laurea vecchio ordinamento (L)*;
- A second level degree awarded by an Italian University (pursuant to Ministerial Decree 509/99 and Ministerial Decree 270/04, i.e. *laurea magistrale (LM)* or *laurea specialistica (LS)*);
- A Master's degree level or other equivalent academic qualification of second cycle level awarded by a foreign university and granting access to PhD studies.

Applicants whose degrees will be awarded after call deadline (**5<sup>th</sup> September 2019**) may apply under the condition that their qualification is obtained **within 31 October 2019**.

Applicants that are holders or are applying for international protection shall contact the PhD office ([dottorati@unito.it](mailto:dottorati@unito.it)) that will start a dedicated assessment procedure.



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Moreover, with exclusive reference to the PhD Programme in Arts and Humanities and the position with scholarship financed by the Intesa Sanpaolo Onlus Foundation within the framework of the Doctoral Program and research projects in humanities, 35th cycle A.A. 2019/2020, applicants must meet the following requirements:

- 1) Applicants must not already be assignee, or next assignee, of another scholarship, of any other form of funding (by way of example but not limited to: research grants, award);
- 2) Applicants must have obtained a master's degree with no more than one year of off-enrollment in the period between December 2014 and June 2019.
- 3) Applicants must have obtained a degree grade at least equal to or greater than 100/110
- 4) Applicants must hold an ISEE 2019 (indicator of equivalent economic situation) equal to or less than € 30,000 calculated by applying the criteria established by Article 8 "Benefits for the right to education" - paragraphs 2.3 and 5 of the D.P.C.M. 159/2013 "Regulation concerning the revision of the determination methods and the fields of application of the indicator of the equivalent economic situation"

## **ART. 4 INTERNATIONAL QUALIFICATIONS**

In order to be considered eligible to apply within this call for PhD admission, higher education degrees awarded by non-Italian universities must be assessed equivalent to an Italian second level degree (Art.3, 1 and 2). The Examination Board (Art. 8) will carry out a comparative assessment of qualifications to award, for the sole purpose of admission to this selection process, the recognition of eligibility of international qualifications.

Applicants must therefore upload within the on-line application procedure the following documents:

1. **First and second cycle degree diplomas - Bachelor's and Master's Degree level** according to the Bologna Process that allow admission to PhD level/3<sup>rd</sup> cycle studies in the home country, awarded by a recognized academic Institution, with final mark;
2. **Transcripts of records of both first and second cycle Degree with complete grading;**
3. **Any other document useful for the recognition of eligibility** (such as the Diploma Supplement or alternatively *Dichiarazione di valore in loco* issued respectively by the University or the Italian embassy/consulate in the country where the degree was issued);

Whenever those official documents are in a language other than Italian, English or French, a complete Italian or English translation and certified as true copies by either the issuing institution or the Italian embassy/consulate must be provided and uploaded within the platform.

**Failure to provide the documents listed in points 1) and 2) will result in the exclusion from the selection procedure.**



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Applicants who obtained a recognition of eligibility issued by an Italian University to enter PhD studies must submit in their applications the official declaration together with documents listed in points 1) and 2).

Recognition results of eligibility will not be communicated to the applicants. Results will be published exclusively on the following University website: <http://en.unito.it/research/phd/phd-programmes>.

## **ART. 5 APPLICATION AND DEADLINE**

Applicants can submit only one application for each PhD programme. Applications must be submitted **only through the online platform**. Applications received by email will not be taken into consideration. Applicants can access the online platform at the following link: <https://en.unito.it/research/phd/prospective-phd-students/how-apply-phd-programs>

At the same page, applicants will find a detailed guidelines about how to register within the platform and how to upload the application form and requested documents.

**Applications must be submitted within 5<sup>th</sup> September 2019 at 12.00 (noon) Central European local time.**

Applicants are kindly invited to submit their application well in advance before the deadline. Applicants are responsible for verifying the correct completion of the online procedure. Complaints pertaining to any system malfunctioning due to website traffic overload close to deadline will not be accepted.

Only degrees and qualifications already hold by the applicant by the deadline of the present Call for Admission (except for applicants admitted under condition to attain their Master's Degree before 31<sup>st</sup> October 2019) will be assessed and considered during the selection and evaluation procedure.

If applicants are holders of Binational Second Level Degree, they should choose amongst one of the two degrees in case of double degrees or they can participate with the joint degree.

Applicants applying under the condition of obtaining a qualification abroad have to upload the supporting documentation as required by the Art. 4, with the exception of the Master's Degree.

Applicants have to upload the qualifications and documents as required by PhD Programme Information Sheet (Annex 1) of the PhD Programme they have chosen. If an applicant applies for more than one PhD Programme, each application must be accompanied by the relevant qualifications. The documentation must be attached in pdf format file.

Once completed, the application must be signed and uploaded into the procedure following the instructions described in the online procedure. The lack of the signature and / or identity document are grounds for exclusion from the selection.



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The applicants for the submission of the application must pay the Application Fee (Art. 6) according to the procedures provided by the online procedure. At the end, the application will be registered as confirmation of its presentation.

The applicant after submitting the application can, in cases where it is expected, request reference letters by filling in the appropriate section. The applicant can request reference letters by the same deadline for the submission of the application (5 September 2019, 12.00 Italian time). The referee will be notified automatically by the system and will have to fill in the reference letter form available in the online procedure and send it by the deadline of September 5 at 11.59 pm (Italian time). Reference letters attached by the candidate will not be considered. Reference letters submitted after the deadline will not be taken into consideration.

Applicants who already hold a PhD degree are eligible, but may only apply for positions without scholarships/financial support.

## **ART. 6 APPLICATION FEE**

Applicants will have to pay an application fee for each application they submit. The compulsory fee for each submitted application amounts to **€ 50.00**.

**Payment is due before submitting the application. The application fee is not refundable.**

**Applicants participating into the Call for admission to PhD programmes with international qualifications are exempt from paying the application fee.**

## **ART. 7 EXAMINATION BOARD**

Examination Boards are composed according to the University Regulations about PhD programmes. Board composition will be published on University websites after Call closure at the following web pages:

<http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> and  
<http://en.unito.it/research/phd/phd-programmes>

Examination Boards are responsible for the whole selection and evaluation procedure, from the eligibility step of international qualifications assessment to the finalizing of ranking list.

## **ART. 8 SELECTION AND EVALUATION PROCEDURE, RANKING LISTS**

The entrance exam, aimed at assessing applicant's attitude to scientific research, will be carried out according to the criteria outlined in PhD Programme Information Sheet (Annex 4). Criteria may include the assessment of qualifications, CV, research proposal and interview. Scores awarded for each criterion or step and threshold scores to pass to the next step of the selection are listed in each PhD Programme Information Sheet. The Examination Board will rank each application using 100 points. To assess international qualifications, equivalent criteria will be adopted.



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During the interview, the Examination Board will evaluate the specific competences, experiences and aptitudes of the applicant and assign the eligibility or not of the position requested.

During entrance examination, the Examination Board may test foreign language skills specified by the applicant in the application form or requested by the PhD Programme Information Sheet. Interviews may be conducted online. In this case, applicants should send a request via email to the Examination Board no later than 5 days before the interview takes place.

If the PhD programme Information Sheet (Annex 4) provides scholarships bound to specific research projects or topics, the Examination Board may express an assessment of eligibility for the assignment of those scholarships bound to specific research projects/themes, by considering the specific skills, and experiences of applicants.

The **final merit ranking lists** of successful applicants will be published on following websites <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca> and <http://en.unito.it/research/phd/phd-programmes> starting from 24<sup>th</sup> September 2019.

This publication is the sole official communication. Applicants will not receive any personal communication concerning results or lists of successful applicants.

Applicants who are successful in more than one selection have to choose only one PhD position.

Applicants will be admitted to PhD Programmes according to the **final ranking list** of successful applicants and according to available positions of the PhD programme, by considering information provided in PhD Programme Information Sheet with regard to positions reserved and positions with scholarships bound to a research topic.

Should successful applicants withdraw, their positions shall be assigned to qualified applicants according to the order of the final merit ranking list, except as provided for positions reserved and positions with scholarships bound to research topics.

If applicants have obtained the same score in the ranking list, scholarships will be awarded according their respective financial situations, pursuant to the Italian Regulation D.P.C.M. 9/04/2001. Positions without scholarship will be assigned to the youngest applicant, pursuant to the Italian Regulation Article 3 of Law N. 127 dated 15/05/1997.

### **ART. 9 ENROLMENT PROCEDURE FOR APPLICANTS HOLDING INTERNATIONAL QUALIFICATION**

Successful applicants holding international qualifications must confirm their enrolment into the PhD programme through an on-line procedure available at Enrolment into the PhD Programme page (<https://en.unito.it/research/phd/prospective-phd-students/phd-competition-results-and-enrolment>) **within 10 days from the publication of final merit ranking list.**

**Missing the deadline will result in exclusion from the PhD programme.**



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**For the enrolment procedure, successful applicants must confirm their enrolment through the online platform and upload in the same platform the following documentation:**

1. **Enrolment form** FORM A (this form can be downloaded from <https://en.unito.it/research/phd/phd-programmes>);
2. **Bank account details** FORM B (applicable only for those positions with scholarship; this form can be downloaded from <https://en.unito.it/research/phd/phd-programmes>)
3. **Declaration about job activities** FORM C (this form can be downloaded from <https://en.unito.it/research/phd/phd-programmes>)
4. Copy of Italian Tax Code (Codice Fiscale);
5. Original or certified copies of Bachelor's and Master's Degree;
6. Original or certified copies of Bachelor's and Master's transcripts;
7. Original or certified copies of the "*Dichiarazione di valore in loco*" or Diploma Supplement (as per art. 3, point 3).

Within 10 days from the publication of final merit ranking list, successful applicants must also **pay the tuition fees for enrolment to the PhD Programmes** as set out in the University Regulation of Taxes and Contribution.

**Missing the deadline will result in exclusion from the PhD programme.**

Applicants who applied under condition of obtaining their Master Degree or equivalent second cycle degree within 31<sup>st</sup> October 2019 must communicate the date of the award of their **qualification within 31 October 2019 by sending Annex 3** to the PhD Office by email ([dottorati@unito.it](mailto:dottorati@unito.it)).

**Within 10<sup>th</sup> October 2019** international applicants are requested to set a meeting with the PhD Office ([dottorati@unito.it](mailto:dottorati@unito.it)) in order to complete their enrolment. Only after the meeting, enrolment will be considered as completed.

Successful applicants who do not provide the documentation within the terms and conditions set in this article lose the right to enrol in the PhD Programme.

## **ART. 10 ENROLMENT PROCEDURE FOR APPLICANTS HOLDING ITALIAN QUALIFICATION**

Successful applicants holding Italian qualifications must confirm their enrolment into the PhD programme through an on-line procedure available at Enrolment into the PhD Programme page (<https://en.unito.it/research/phd/prospective-phd-students/phd-competition-results-and-enrolment>) **within 10 days from the publication of final merit ranking list.**

**Missing the deadline will result in exclusion from the PhD programme.**



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**For the enrolment procedure, successful applicants must confirm their enrolment through the online platform and upload in the same platform the following documentation:**

1. **Enrolment form** FORM A (this form can be downloaded from <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca>);
2. **Bank account details** FORM B (applicable only for those positions with scholarship; this form can be downloaded from <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca>);
3. **Declaration about job activities** FORM C (this form can be downloaded from <http://www.unito.it/ricerca/fare-ricerca-unito/dottorati-di-ricerca>);
4. Copy of Italian Tax Code (Codice Fiscale);

Within 10 days from the publication of final merit ranking list, successful applicants must also pay the tuition fees for enrolment to the PhD Programmes as set out in the University Regulation of Taxes and Contribution.

**Missing the deadline will result in exclusion from the PhD programme.**

Applicants who applied under condition of obtaining their Master Degree or equivalent second cycle degree within 31<sup>st</sup> October 2019 must communicate the date of the award of their **qualification within 31<sup>st</sup> October 2019 by sending Annex 3** to the PhD Office by email ([dottorati@unito.it](mailto:dottorati@unito.it)).

Successful applicants who do not provide the documentation within the terms and conditions set in this article lose the right to enrol in the PhD Programme.

## **ART. 11 SCHOLARSHIPS: GENERAL CONDITIONS**

Available scholarships will be assigned by the Doctoral Board of PhD Programme.

Scholarships funded by academic or non-academic bodies may be bound to specific research topics.

Annual amount of the PhD scholarship is € 17.500 according to DM 40/2019, if not differently indicated in the PhD Programme Information Sheet (Annex 1). This sum is subject to separate I.N.P.S. welfare contributions (*gestione separata*).

The scholarship is confirmed on a yearly basis, provided that the PhD student has completed the required programme activities during the year and that the Doctoral Board admits them to the successive PhD year.

The scholarship is paid monthly, in arrears. The amount of the scholarship is increased for any research period spent abroad by 50%. This period must not exceed half of the duration of the PhD course. Scholarships funded by an external body and those that do not provide such benefits may not be eligible for this increase.





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Applicants with scholarships funded by external bodies must become acquainted with the specific conditions applicable to their scholarship as set out in the agreement with the funding body.

PhD Scholarships cannot be combined with any other kind of scholarship, except for those awarded by national and international institutions to support PhD students' training periods abroad.

PhD Scholarships cannot be combined with a research fellowship (*assegno di ricerca*). Individuals who have benefitted from a previous PhD scholarship (entirely or in part) cannot be awarded a second PhD scholarship, unless the amount received for the previous scholarship has been returned. Scholarships are not compatible with specialist training contracts, in accordance with Legislative Decree N. 368 dated August 17<sup>th</sup> 1999 and with apprenticeship contracts in accordance with Legislative Decree N. 167/2011 Article 5.

## **ART. 12 RIGHTS AND OBLIGATIONS OF PHD STUDENTS**

Admission to PhD programmes obliges PhD students to full time attendance of the PhD programme.

PhD students must regularly attend courses and carry out all research and study activities assigned to them by the relevant Department of the University, according to the procedures set out by the Doctoral Board of the PhD programme.

PhD students may carry out tutorial activities for undergraduate and postgraduate students, as well as supplementary teaching activities as part of their training project; these activities are not eligible for an increase of scholarship. All activities must be previously authorised by the Academic Board for a maximum of forty hours per academic year. The limit is not applicable after the third year of the PhD Programme.

PhD students in medicine may participate in clinical assistance activities.

Regarding attendance of PhD courses and achievement of the PhD qualification, the University Regulations on PhD Schools and PhD programmes of the University of Torino shall apply.

## **ART. 13 INCOMPATIBILITY**

Enrolment in a PhD Programme is incompatible with enrolment in other undergraduate and postgraduate degrees, Italian University master courses, other PhD Programmes and specialised courses organised by private institutions pursuant to art. 17, paragraph 96, Law 127/1997.

Applicants registered in any of the above mentioned courses must comply with the PhD enrolment requirements within 15 days from enrolment, under penalty of exclusion from PhD programme.

The relevant incompatibility rules are set out in articles 27 and 28 of the University Regulations on PhD Schools and Programmes of the University of Torino.

## **ART. 14 CODE OF ETHICS**

PhD students must comply with the Code of Ethics of the University Community issued by the University of Torino and available at: <http://www.unito.it/ateneo/statuto-e-regolamenti/codici-di-comportamento>



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## **ART. 15 COLLECTING QUALIFICATIONS AND PUBLICATIONS**

In the case of withdrawal or exclusion from the PhD programme, applicants can collect any original copy of their qualifications and/or publications they may have submitted when enrolling. The University will not cover the cost of this service.

## **ART. 16 PROCESSING OF PERSONAL DATA AND RIGHT OF ACCESS**

According to the art. 13 of the EU Regulation n. 679 of 2016 regarding the protection of personal data and according to the implementation of Legislative Decree 101 of 2018, the personal data provided by the candidates will be treated, pursuant to the aforementioned regulation, for the execution of a task of public interest or connected to the exercise of public authority and, in particular, for the institutional purposes of teaching and research by the University of Turin. The pro tempore Head of Personal Data Protection (DPO) or Data Protection Officer of the University of Studies of Turin (DPO) is prof. Sergio Foà (rpd@unito.it). The complete information regarding the data processing method is available at: <https://en.unito.it/privacy-policy/personal-data-processing-statement>

## **ART. 17 REFERENCE TO THE REGULATIONS OF THE UNIVERSITY OF TORINO**

For all other terms and regulations not expressly set out in this Call, the University Regulations on PhD Schools and programmes of the University of Torino shall apply.

This English translation of the Call for Admission is not binding for legal purposes. In the event of dispute or disagreements, the Italian version of the Call prevails.

The Director  
Dr. Marco Degani

Signed The Rector  
Prof. Gianmaria Ajani