pagoPA is a system for electronic payments, created to make any payment for the Public Administration easier, safer and clearer. For detailed information you can consult the relating section of the web-site available at the link https://www.pagopa.gov.it/

Guidelines to make your payments with pagoPA  
v02, 25-11-2021  
Fist part: visualize your payments

1. To visualize your payments, access your MyUnito, go under ‘Enrolments’ – ‘Matriculation’.

2. Click on ‘check payments’
3 Select your invoice by clicking on the relating number (at the bottom of the page there is a legend with the details of the invoice)
Second part: pagoPA

4. Choose how to make the payment out, by clicking on the relating button***:

<table>
<thead>
<tr>
<th>Anno</th>
<th>Rata</th>
<th>Voce</th>
<th>Importo</th>
</tr>
</thead>
<tbody>
<tr>
<td>2018/19</td>
<td>1 di 3</td>
<td>BOLLO</td>
<td>16.00 €</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TASSA REGIONALE</td>
<td>140.00 €</td>
</tr>
</tbody>
</table>

If you choose “Paga online con pagoPA” you will be redirected to the page to access the service.

5. After logging in, select the payment method among the several proposals (“Il tuo conto corrente”, “Carta di credito/debito”, “Altri metodi di pagamento”) and follow the instructions to pay online.
7 If you select “Carta di credito/debito” you can pay by filling in your credit card data.

8 If you choose “Conto corrente” you can search the operator (at the bottom of the page) where you have a bank account and then select the relating service.
9 Confirm your choice, then click on “Continua sul metodo selezionato” to be redirected to the page of the selected operator.

10 If you select “Altre modalità di pagamento” you can search (at the bottom of the page) your favourite way to pay and then select the relating service.
11 Confirm your choice, then click on “Continua sul metodo selezionato” to be redirected to the page of the selected operator.

12 In that web page, you can pay by inserting your data according to the chosen modality (an example is shown in the following image)
13 Access your MyUnito again and select the item “Tasse” to check the payment status.

<table>
<thead>
<tr>
<th>Fattura</th>
<th>Codice IUV</th>
<th>Descrizione</th>
<th>Data Scadenza</th>
<th>Importo</th>
<th>Stato Pagamento</th>
<th>Pagamento PagoPA</th>
</tr>
</thead>
<tbody>
<tr>
<td>7024397</td>
<td>00000036267024</td>
<td>Matricola 704799 - Corso di Laurea - MATEMATICA - TASSA DI ISCRIZIONE A.A. 2018/2019</td>
<td>05/10/2018</td>
<td>156,00</td>
<td>pagato</td>
<td></td>
</tr>
</tbody>
</table>

14 If you choose “Stampa Avviso per pagoPA”: a form in pdf format is created to pay personally at one of the authorized bodies or banks joining the system pagoPA (the list is available at the following link https://www.pagopa.gov.it/it/prestatori-servizi-di-pagamento/elenco-PSP-attivi/)

***ATTENTION:*** If the procedure is interrupted the buttons “Paga online con PagoPA” and “Stampa Avviso per PagoPa” could be not available for 30 minutes.