

REQUEST FOR INDIVIDUAL TREATMENT FOR EXAMES

Students with SLD

This form is filled in by the student

The teacher is required to send a feedback via e-mail, putting in cc the Office: ufficio.dsa@unito.it

to the attention of the
teacher

STUDENT DATA

Surname

Name

matriculation n°

Study course

EXAM REFERENCES

Name of the exam

University credits

Date or session in which you would like
to sit the exam

Is the exam written or oral?

TYPE OF CERTIFIED SLD

Dyslexia:

(Reading difficulty)

Dysorthography:

(Orthographic difficulty)

Dysgraphia:

(Graphic difficulty)

Dyscalculia:

(Calculating and number processing
difficulty)

Other certified difficulties (specify)

REQUEST on personalized modality for the exam

Change from written to oral exam

30% additional time for the written exam

Assessment on contents rather on style

Use of computer for writing (the provision is to be agreed with the teacher)

Use of calculator (non-scientific)

Further needs (please specify)

The certification of SLD, according to Law 170/2010, was delivered to the office

DATE

The student must:

- **send an e-mail** to the teacher and in copy (cc) to: ufficio.dsa@unito.it
- **attach this form duly filled in**
- send this e-mail **approximately 15 working days before** the date of the exam from your UNITO e-mail address.

Some days before the exam, we suggest you to remind the teacher about the decided modality.

Data collected by this form must be processed according to privacy of students

FOR THE TEACHER

For the students with SLD (who sent a valid SLD certification to this office) it is possible to modify certain changes in the evaluation and study modalities, according to law in the university field and according to the specific certified difficulties, without reducing the learning aims.

Herewith, the student describes his/her own difficulties and submits some requests; the teacher will either accept the requests or will propose to the students an alternative of the exam modality, according to the requirements of the specific subject. In case the student requires some compensatory tools/dispensatory methods which were not explicitly mentioned above, the teacher will evaluate the opportunity to use such tools and methods.

In the specific case of requiring mindmaps/formularies, the teacher will check them (via email or by meeting) before the date of the exam and will evaluate the contents to understand, if the use of the tools, proposed by the student, will actually compensate the specific difficulty. In fact, these tools must not facilitate the students with the contents of the exam. The tools must allow the evaluation of the required competence for the specific exam.

Here, you can find the summary of the provisions of the MIUR (Ministry of University and Research) Guidelines (attached to the Ministerial Decree No. 5669 of 12/07/2011) according to art. 5, paragraph 4 of Law No. 170/2010 "for the students with SLD are guaranteed, during the school and university education path, adequate forms of assessment, including state exams and entrance exams for university, and also university exams The diagnoses presented subsequent to enrolment make it possible to take advantage of the appropriate dispensatory and compensatory measures of educational flexibility, according to art. 5, paragraph 1.

In particular, as far as dispensatory measures are concerned, we refer to:

- **giving preference to oral** rather than written exams, taking into account the individual ability profile;
- **providing a reduction in quantity**, but not in quality, in written exams, in case of impossibility of adding **additional time**;
- **evaluating content rather than form** and spelling.

As far as compensatory tools are concerned, it is considered appropriate that each University allows students with SLD to use the facilitations and the tools already potentially in use during the educational path, such as:

- recordings of the classes;
- use of texts in digital format;
- programs of speech synthesis;
- other technological tools helping in studying and exams.

As far as assessment and evaluation are concerned, with regards to university exams, dispensatory measures and compensatory tools already described above (oral exams instead of written; **use of PC with spellchecker and speech synthesis; additional time up to 30% more or quantitative reduction; evaluation focused on contents**, rather than on form) will be applied"

This office is available for any further information on students certifications and about the current legislation in the university field.

Office for students with disability and SLD
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