



## UNIVERSITÀ DEGLI STUDI DI TORINO

Direzione Didattica e Servizi agli Studenti

### Online exams

#### INSTRUCTIONS FOR STUDENTS:

1. As usual, you will find the timetable with the exam dates for which you have already registered or wish to take on your MyUnito webpage.
2. Registering for the exam entails that you agree on taking the exam online, in line with the privacy guidelines available [here](#).
3. Other students registered for a given exam date may enter the videoconference room in which the exam takes place.
4. During the exam you will be unable to use any materials (e.g., textbook) that have not been allowed by the examination panel, nor receive help from third parties. Failure to comply with these regulations will result in your exam being annulled.
5. On the exam day you will receive an e-mail message with the link for accessing the exam videoconference room. We recommend that you check that Webex works in the days prior to the exam.
6. On the exam day, click on the link you have received by email at the allotted time slot. Make sure you keep your ID with you.
7. During the exam, keep your email account open (on your mobile phone if possible) to receive any communications from your examiner (e.g., in case there are problems with connecting to the videoconference room)
8. The chair of the examination panel will check your ID.
9. Fellow students may stay to listen, but microphones must be muted.
10. At the end of the exam, the chair of the examination panel will tell you if you have passed the exam, together with your final mark. If you accept, your mark will be recorded according to the usual procedure.
11. Instructions to use [Webex](#) are available on your MyUnito page (you must be logged in to access).

#### STUDENTS WITH DISABILITY OR LEARNING DISORDERS

- If you have a document that certifies a disability (Disability act 104/92) or a learning disorder (Learning Disorders Act 170/2010), you may apply to request reasonable adjustments to the exam. These adjustments are regulated by the aforementioned acts and will be made according to the assessed disabilities, with no alteration made



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to the educational aims and objectives of the exam taken. If you wish to apply for this, please fill in the form available at this [link](#) and send it to your examiner.

- If you have any questions or need clarifications, please get in contact with the Disability Services at:

[ufficio.dsa@unito.it](mailto:ufficio.dsa@unito.it)

[ufficio.disabiliti@unito.it](mailto:ufficio.disabiliti@unito.it)