

REQUEST FOR INDIVIDUAL TREATMENT FOR EXAMS STUDENTS WITH DISABILITY

This form is filled in by the student. The teacher is required to send a feedback via e-mail, putting in cc the Office: ufficio.disabili@unito.it

To the attention of the
teacher

STUDENT DATA

Surname

Name

matriculation n°

Study course

EXAME REFERENCES

Name of the exam

University credits

Date or session in which you would like
to sit the exam

Is the exam written or oral?

TIPE OF DISABILITY

Motor impairment

Vision impairment

Hearing impairment

Psychic/

Emotional disability

Other certified difficulties (please specify):

Describe your own difficulty for the exam

REQUEST PERSONALIZED MODALITY FOR THE EXAM

Change from written to oral exam

Change from oral to written exam

additional time for the written exam percentage of time required

Use of computer for writing

* Reading support

* Writing support (if is necessary to sit the exam in written modality)

LIS Interpreter/mediator

Further needs (please specify)

* for this request is better to ask for the additional time for the exam

The certification of invalidity/disability, according to Law 104/1992, was delivered to the office

DATE

The student must:

- **send an e-mail** to the teacher and in copy (cc) to: ufficio.disabili@unito.it
- **attach this form duly filled in**
- send this e-mail **approximately 15 working days before** the date of the exam from your UNITO e-mail address.

Some days before the exam, we suggest you to remind the teacher about the decided modality.

FOR THE TEACHER

For the students with disability (who sent a valid disability/invalidity certification to this office), it is possible to modify certain changes in the evaluation and study modalities, according to law in the university field and according to the specific certified difficulties, without reducing the learning aims.

Herewith, the student describes his/her own difficulties and submits some requests; the teacher will either accept the requests or will propose to the students an alternative for the exam modality, according to the requirements of the specific subject.

Here, you can find the summary of the provisions according to law 104/1992 and law 17/1999;

In particular, the **personalized modalities** can consist in:

- Using **specific technical tools** relating to the type of disability)
- opportunity to sit **equivalent tests** (e.g. sit an oral exam instead of a written exam or viceversa)
- using **additional time**.

Moreover, it is possible to divide the course syllabus in more parts in case of specific certified difficulties (e.g. memory, attention, etc.)

This office is available for any further information on students certifications and about the current legislation in the university field.

Data collected by this form must be processed according to privacy of students

Office for students with disability and SLD

Direzione Didattica e Servizi agli Studenti

Via Po, 31 – 10124 Turin

Phone: +39 011.670.4284

E-mail: ufficio.disabili@unito.it