Log into UniTo website with the credentials you received when registering on the university portal (see “Step 3 - Register to the UniTo web portal” on the application for international students webpage for further information).

Log in with your username and password as shown below.
If you have not filled in your personal data yet, click on **Enrolments** Personal data and fill in your personal data. These details are necessary for the International Students Desk in order to support you in the enrolment procedure and the payment of the required enrolment fee.

Click on **Update/Confirmation personal data**
Fill in your personal data as shown below. If you are a non-EU citizen, your Italian tax code is automatically calculated by UniTo.
Leave the “Tax code” section blank, wait for the system to automatically calculate it and click on Submit to continue.

Fill in your ID document information as shown below and click on Next.
Fill in information on your residence (address in your home country). The street number (“Street no.*” field) is mandatory: if you do not know your street number or the street number is not present, please type “1” and click on Forward to continue.

In the “Data inizio validità indirizzo” field, you are required to type the date corresponding to when you started living at your residence address. If you do not know it or you do not remember it, leave it blank and the system will automatically type the 1st January of the current year. (e.g. 01/01/2021).

If your permanent address in your home country (”residenza”) and temporary address in Italy or elsewhere (“domicilio”) are different, you are required to fill in information on your current address as shown below.
Fill in your contacts to receive emails and documents by UniTo and declare to have read the Privacy policy, then click on **Next** to continue.

You have filled in all your personal data. Click on **Next** to continue and verify your data.
Verify your personal data and modify them if necessary.

<table>
<thead>
<tr>
<th>Personal Data</th>
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<tbody>
<tr>
<td><strong>Name</strong></td>
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<tr>
<td><strong>Family Name</strong></td>
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<td><strong>Gender</strong></td>
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<td><strong>Date of birth</strong></td>
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<td><strong>Nationality</strong></td>
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<td><strong>Country of birth</strong></td>
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<td><strong>City/Town not listed</strong></td>
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</tbody>
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<table>
<thead>
<tr>
<th>Permanent address</th>
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<tbody>
<tr>
<td><strong>Country</strong></td>
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</table>

This page shows your personal data, residence address and temporary address. To change data click on the button (modify).
Go back to the home page, select Enrolments/Iscrizioni and then Preliminary Request for Admission - Magistrali Sum/Domanda di ammissione preliminare magistrali SUM.

Select Inserisci/prosegui Domanda di ammissione preliminare magistrali SUM to start the enrolment procedure.

Select Domanda di ammissione preliminare magistrali SUM to continue.
Click on Avanti.

Select Domanda valutazione accesso magistrale and then Avanti.

Choose Corso di Laurea Magistrale/Postgraduate Degree and then Avanti.
Choose the post-graduate degree program you wish to enroll in and then click on **Avanti**.

In case of multiple curricula, please select the one you are interested in and then click on **Avanti**.

Check that the data you entered and then click on **Avanti**.
Select INTERNATIONAL DEGREE/Titolo straniero, click on submit, in order to fill in your international qualification information.

Fill in the required fields then click on Proceed/Avanti.
Click on Proceed/Avanti to continue.

Click on Avanti, without adding any “Aggiungi attività didattica”.
Add your transcript of records under the section **Autocert iscr/laurea con esami** by clicking on **Inserisci Allegato**, then click on **Avanti**.

Click on **Conferma definitivamente** to confirm your enrollment request.

Take a **screenshot** of this last page and send it to **internationalstudents@unito.it** in order for the International Students Desk to check and enable your request. You will then receive by email the payment instructions. In the same e-mail please also add a copy of your **identity document** and, if necessary, of your **residence permit** or of your **study entry visa**.