

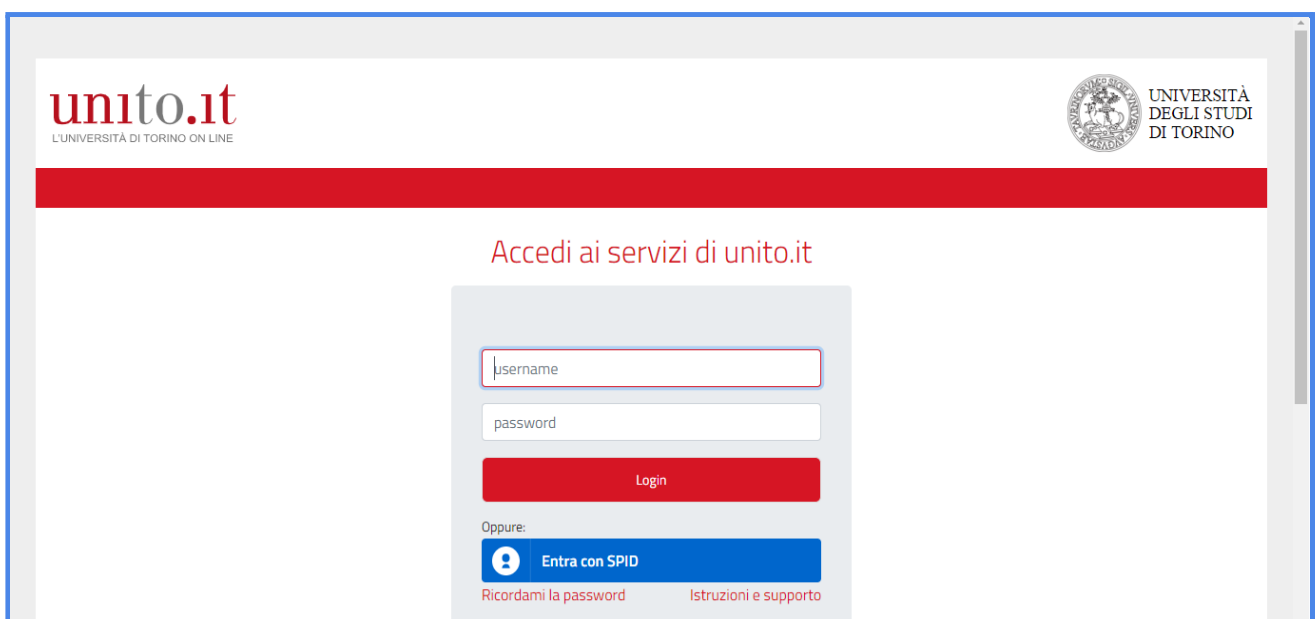
Guidelines to the Preliminary Enrollment Procedure for postgraduate degree programs of the Hub Human Sciences

V.01 23/09/2021

Log into [UniTo website](https://unito.it) with the credentials you received when registering on the university portal (see “[Step 3 - Register to the UniTo web portal](#)” on the application for international students webpage for further information).




Log in with your username and password as shown below.



If you have not filled in your personal data yet, click on **Enrolments** **Personal data** and fill in your personal data. These details are necessary for the International Students Desk in order to support you in the enrolment procedure and the payment of the required enrolment fee.

ItalianoMercoledì 9/9/2020Paolino.Paperino495 | Prospective Student

myunito



UNIVERSITÀ
DEGLI STUDI
DI TORINO

Enrolments

Career

International mobility

Online services

User support

Living in Turin

Personal data

Identity documents

Admission Exam

Evaluation test

Matriculation

Career Attachments


State Exam

Atlante delle professioni

Edumap

Oriento#UniTO

Scenario didattico




Proroga periodo
svolgimento

FEDERICA
CENA

Iscrizione per
i Corsi magistrali

Click on **Update/Confirmation personal data**

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UNIVERSITÀ
DEGLI STUDI
DI TORINO

MENU

Update/Confirmation personal data

You are asked to confirm your personal data and to add the missing ones

Update/Confirmation personal data

Università degli Studi di Torino - Via Verdi, 8 - 10124 Torino - Centralino +39 011 6706111 P.I. 02099550010 - C.F. 80088230018 - IBAN IT07N0306909217100000046985

Fill in your personal data as shown below. If you are a non-EU citizen, your Italian tax code is automatically calculated by UniTo.

Leave the “Tax code” section blank, wait for the system to automatically calculate it and click on **Submit** to continue.

The screenshot shows the 'Registration: Personal Data' form. At the top, there is a breadcrumb trail with '1' highlighted. The form title is 'Registration: Personal Data'. Below the title, a note explains that 'residence' refers to the permanent address. A 'Key' legend indicates that a red star denotes a 'Mandatory field'. The form fields are: 'Name*' (PAOLINO), 'Surname*' (PAPERINO), 'Date of birth*' (17/08/1985), 'Gender*' (Female selected), 'Citizenship*' (CHINA), 'Country*' (China), 'City not present*' (empty), and 'Tax code*' (empty). A warning message states 'Warning: Compulsory field' for the city field. Below the tax code field, a message says 'automatically generated if not indicated' and an error message says 'Error: Please, enter Italian ID no.'. At the bottom, there are 'Back' and 'Submit' buttons.

Name*	PAOLINO
Surname*	PAPERINO
Date of birth*	17/08/1985
Gender*	<input type="radio"/> Male <input checked="" type="radio"/> Female
Citizenship*	CHINA
Country*	China
City not present*	
Tax code*	

Fill in your ID document information as shown below and click on **Next**.

The screenshot shows the 'Registration: Identification documents' form. At the top, there is a breadcrumb trail with '2' highlighted. The form title is 'Registration: Identification documents'. Below the title, a note says 'Insert or modify identification documents data'. A 'Key' legend indicates that a red star denotes a 'Mandatory field'. The form fields are: 'Kind of identification document*' (Passport), 'Number*' (123456), 'Issued by*' (xxxx), 'Issue date*' (01/09/2020), and 'Expiring date*' (31/08/2030). Error messages are shown for the 'Issued by*' field ('Error: Issuing authority') and for the 'Issue date*' and 'Expiring date*' fields ('Error: Insert issuing date' and 'Error: Insert expiring date of identification document' respectively). At the bottom, there are 'Back' and 'Next' buttons.

Kind of identification document*	Passport
Number*	123456
Issued by*	xxxx
Issue date*	01/09/2020
Expiring date*	31/08/2030

Fill in information on your residence (address in your home country). The street number (“Street no.*” field) is mandatory: if you do not know your street number or the street number is not present, please type “1” and click on **Forward** to continue.

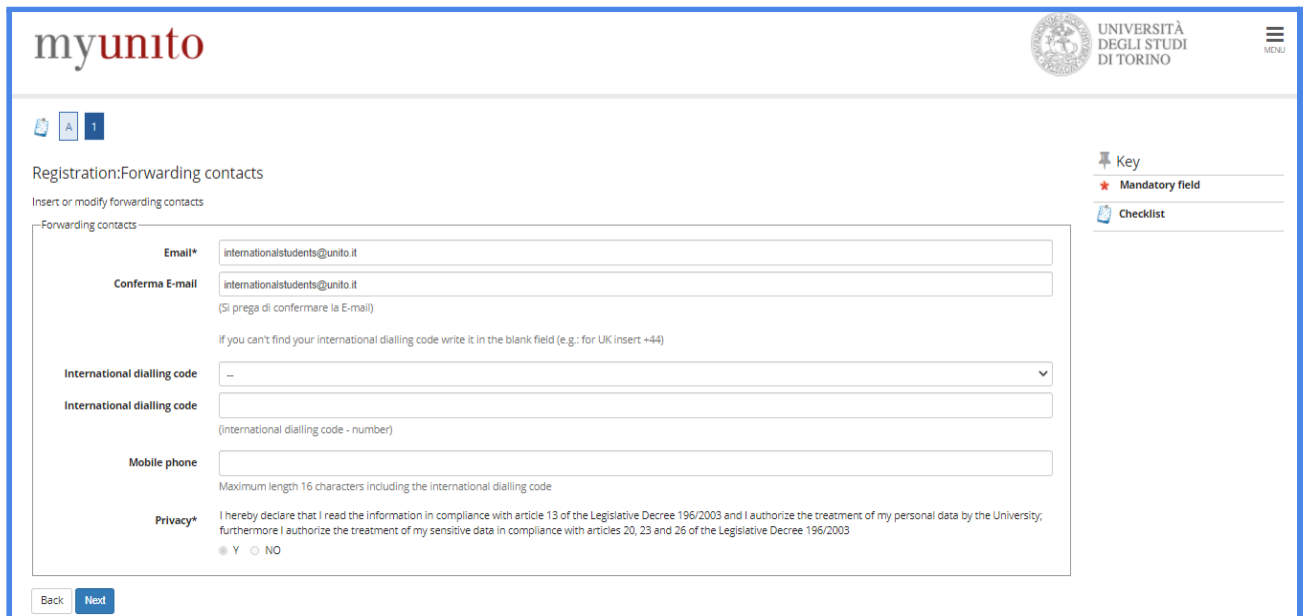
In the “Data inizio validità indirizzo” field, you are required to type the date corresponding to when you started living at your residence address. If you do not know it or you do not remember it, leave it blank and the system will automatically type the 1st January of the current year. (e.g. 01/01/2021).

The screenshot shows the 'myunito' website interface for the 'Registration residence address' form. The header includes the 'myunito' logo and the 'UNIVERSITÀ DEGLI STUDI DI TORINO' logo. A navigation bar at the top has buttons labeled 1 through 6. The form title is 'Registration residence address' with a subtitle 'The following page shows the form to insert or modify your residence address'. A 'Key' legend indicates that a red star symbol denotes a 'Mandatory field'. The form fields include: 'Country*' (dropdown menu set to 'China'), 'The town entered was not found among those listed.*' (text input with 'I' entered), 'ZIP CODE' (text input), 'If in Italy' (checkbox), 'Locality' (text input), 'Address*' (text input with placeholder '(street, square, road)'), 'Street no.*' (text input), 'Data inizio validità indirizzo' (calendar icon), 'Telephone' (text input), and 'Current address is the same as permanent address*' (radio buttons for 'Y' and 'N', with 'Y' selected). At the bottom are 'Back' and 'Forward' buttons.

If your permanent address in your home country (“residenza”) and temporary address in Italy or elsewhere (“domicilio”) are different, you are required to fill in information on your current address as shown below.

The screenshot shows the 'myunito' website interface for the 'Registrazione: Indirizzo di Domicilio' form. The header includes the 'myunito' logo and the 'UNIVERSITÀ DEGLI STUDI DI TORINO' logo. A navigation bar at the top has buttons labeled 1 through 6. The form title is 'Registrazione: Indirizzo di Domicilio' with a subtitle 'In questa pagina viene visualizzato il modulo per l'inserimento o la modifica dell'indirizzo di Domicilio dell'utente'. A 'Legenda' legend indicates that a red star symbol denotes a 'Data obbligatorio'. The form fields include: 'C/O' (text input), 'Nazione*' (dropdown menu set to 'Italia'), 'Provincia*' (dropdown menu set to 'Torino' with subtext '(se in Italia)'), 'Comune/Città*' (dropdown menu set to 'Torino'), 'CAP*' (text input '10100' with subtext '(se in Italia)'), 'Frazione' (text input), 'Indirizzo*' (text input with placeholder 'xxx' and subtext '(via, piazza, strada)'), 'N° Civico*' (text input '1'), and 'Telefono' (text input). At the bottom are 'Indietro' and 'Avanti' buttons.

Fill in your contacts to receive emails and documents by UniTo and declare to have read the Privacy policy, then click on **Next** to continue.



The screenshot shows the 'myunito' registration interface for 'Forwarding contacts'. The header includes the 'myunito' logo, the University of Turin logo, and a menu icon. A progress bar at the top left shows step 1 of 6. The main section is titled 'Registration: Forwarding contacts' with the instruction 'Insert or modify forwarding contacts'. It contains a form with fields for 'Email*' (internationalstudents@unito.it), 'Conferma E-mail' (internationalstudents@unito.it), 'International dialling code' (dropdown menu), 'International dialling code' (text input), and 'Mobile phone' (text input). A 'Privacy*' section includes a declaration and radio buttons for 'Y' and 'NO'. A 'Key' legend on the right indicates that a red star denotes a 'Mandatory field' and a clipboard icon denotes a 'Checklist'. At the bottom are 'Back' and 'Next' buttons.

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UNIVERSITÀ DEGLI STUDI DI TORINO

1

Registration: Forwarding contacts

Insert or modify forwarding contacts

Forwarding contacts

Email* internationalstudents@unito.it

Conferma E-mail internationalstudents@unito.it

(Si prega di confermare la E-mail)

If you can't find your international dialling code write it in the blank field (e.g.: for UK insert +44)

International dialling code --

International dialling code

(International dialling code - number)

Mobile phone

Maximum length 16 characters including the international dialling code

Privacy*

I hereby declare that I read the information in compliance with article 13 of the Legislative Decree 196/2003 and I authorize the treatment of my personal data by the University; furthermore I authorize the treatment of my sensitive data in compliance with articles 20, 23 and 26 of the Legislative Decree 196/2003

☒ Y ☐ NO

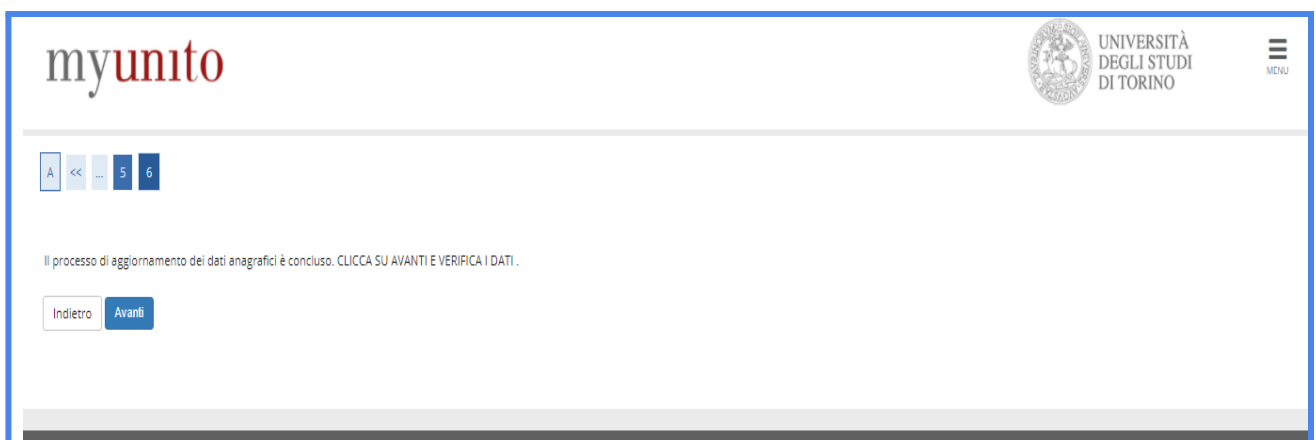
Key

★ Mandatory field

Checklist

Back Next

You have filled in all your personal data. Click on **Next** to continue and verify your data.



The screenshot shows the 'myunito' registration interface after the 'Forwarding contacts' step. The progress bar at the top left now shows step 6 of 6. The main section displays the message 'Il processo di aggiornamento dei dati anagrafici è concluso. CLICCA SU AVANTI E VERIFICA I DATI.' Below this message are 'Indietro' and 'Avanti' buttons. The header and footer elements remain the same as in the previous screenshot.

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6

Il processo di aggiornamento dei dati anagrafici è concluso. CLICCA SU AVANTI E VERIFICA I DATI.

Indietro Avanti

Verify your personal data and modify them if necessary.






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DEGLI STUDI
DI TORINO



MENU



A

1

Personal data


This page shows your personal data, residence address and temporary address. To change data click on the button (Modify)


Personal Data


Name	PAOLINO
Family Name	PAPERINO
Gender	Female
Date of birth	17/08/1985
Nationality	CHINA
Country of birth	China
The Town/City entered was not found among those listed.	Beijing
Italian ID no.	PPRPLN85M57Z210Y

Permanent address

Country	China
Town/City not listed	xx
ZIP CODE	
Locality	
Address	xxx

Key

Mandatory field

Checklist

Go back to the home page, select **Enrolments/Iscrizioni** and then **Preliminary Request for Admission - Magistrali Sum/Domanda di ammissione preliminare magistrali SUM**.

Select **Inserisci/prosegui Domanda di ammissione preliminare magistrali SUM** to start the enrolment procedure.

Select **Domanda di ammissione preliminare magistrali SUM** to continue.

Choose the post-graduate degree program you wish to enroll in and then click on **Avanti**.

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Scelta Corso di studio

Scelta Corso di studio

Dipartimento	Corso di Studio
FILOSOFIA E SCIENZE DELL'EDUCAZIONE	<input type="radio"/> COMUNICAZIONE E CULTURE DEI MEDIA
	<input checked="" type="radio"/> FILOSOFIA
LINGUE E LETTERATURE STRANIERE E CULTURE MODERNE	<input type="radio"/> TRADUZIONE
STUDI STORICI	<input type="radio"/> ARCHEOLOGIA E STORIA ANTICA
STUDI UMANISTICI	<input type="radio"/> FILOSOFIA, LETTERATURE E STORIA DELL'ANTICHITÀ

Indietro Avanti

Legenda
 Data obbligatorio
 Checklist

In case of multiple curricula, please select the one you are interested in and then click on **Avanti**.

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Scelta percorso di studio

Corso di studio

Corso di Studio: FILOSOFIA

Percorso di studio:

- ☒ FILOSOFIA TEORICA
- ☐ STORIA DELLA FILOSOFIA
- ☐ FILOSOFIA

Indietro Avanti

Legenda
 Data obbligatorio
 Checklist

Check that the data you entered and then click on **Avanti**.

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Riepilogo dati

Riepilogo dati


Tipo domanda	Domanda valutazione accesso magistrale
Dipartimento	FILOSOFIA E SCIENZE DELL'EDUCAZIONE
Tipo di Corso di Studio	Laurea Magistrale
Tipo di Corso di Studio	Corso di Laurea Magistrale
Anno Accademico	2021/2022
Corso di studio	FILOSOFIA
Percorso di studio	FILOSOFIA TEORICA
Tipologia di Esadattiva	
Stato	In Bozza

Indietro Avanti

Legenda
 Checklist

Select **INTERNATIONAL DEGREE/Titolo straniero**, click on **submit**, in order to fill in your international qualification information.

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<< ... 1 D 1 E 1 ... >>

Qualifications required


In order to proceed it is compulsory to provide information about the qualifications held.

It is compulsory to select first the qualifications required for the access, **already issued** or yet to be issued, and eventually other qualifications.


If you have a qualification issued by a non-Italian High School or University, please check the procedure at the following link: <https://en.unito.it/studying-unito/application-international-students>.

Please note:
Check the information provided and update, if incomplete (e.g., mark) clicking on "Modify qualification"

Degree

 In order to proceed it is necessary to enter one of the qualification required


Option 1:

Section status	Degree	Note	Status	
<input checked="" type="checkbox"/>	INTERNATIONAL DEGREE			<div>Submit</div>

Option 2:

Fill in the required fields then click on **Proceed/Avanti**.

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<< ... 1 D 1 E 1 ... >>

International Degree

In this page you can enter the details of your foreign qualification.

International Degree

Country*

Argentina

University

Universidad de Buenos Aires

University (type here your University if not present in the drop-down menu above)

Qualification*

Bachelor of Arts

Program*

-

Duration (Years)

-

Date of graduation*

01/08/2021

(dd/MM/yyyy)

Grade*

100

(ES: 98/110)

Evaluation

Back

Proceed

Click on **Proceed/Avanti** to continue.

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<< 1 D 1 E 1 >>

Qualifications required

In order to proceed it is compulsory to provide information about the qualifications held.

It is compulsory to select first the qualifications required for the access, **already issued** or yet to be issued, and eventually other qualifications.

If you have a qualification issued by a non-Italian High School or University, please check the procedure at the following link: <https://en.unito.it/studying-unito/application-international-students>.

Please note:
Check the information provided and update, if incomplete (e.g., mark) clicking on "Modify qualification"

Titolo/i di accesso obbligatorio/i

Section status	Qualification	Note	Status	
	HIGH SCHOOL DIPLOMA			

Back Proceed

Key

Check

Comp

Not cr

Qualifi

Qualifi

Qualifi

Modifi

Degr

Dele

Click on **Avanti**, without adding any “Aggiungi attività didattica”.

<< 1 C 1 D 1 >>

Autocertificazione attività didattiche

Riepilogo dati

Tipo Domanda: Domanda ammiss. preliminare magistrali

Anno Accademico: 2021/2022

Dipartimento: Philosophy and Education Science

Corso di Studio: PHILOSOPHY

Percorso: STORIA DELLA FILOSOFIA

Data domanda: 23/09/2021

Stato: In Bozza

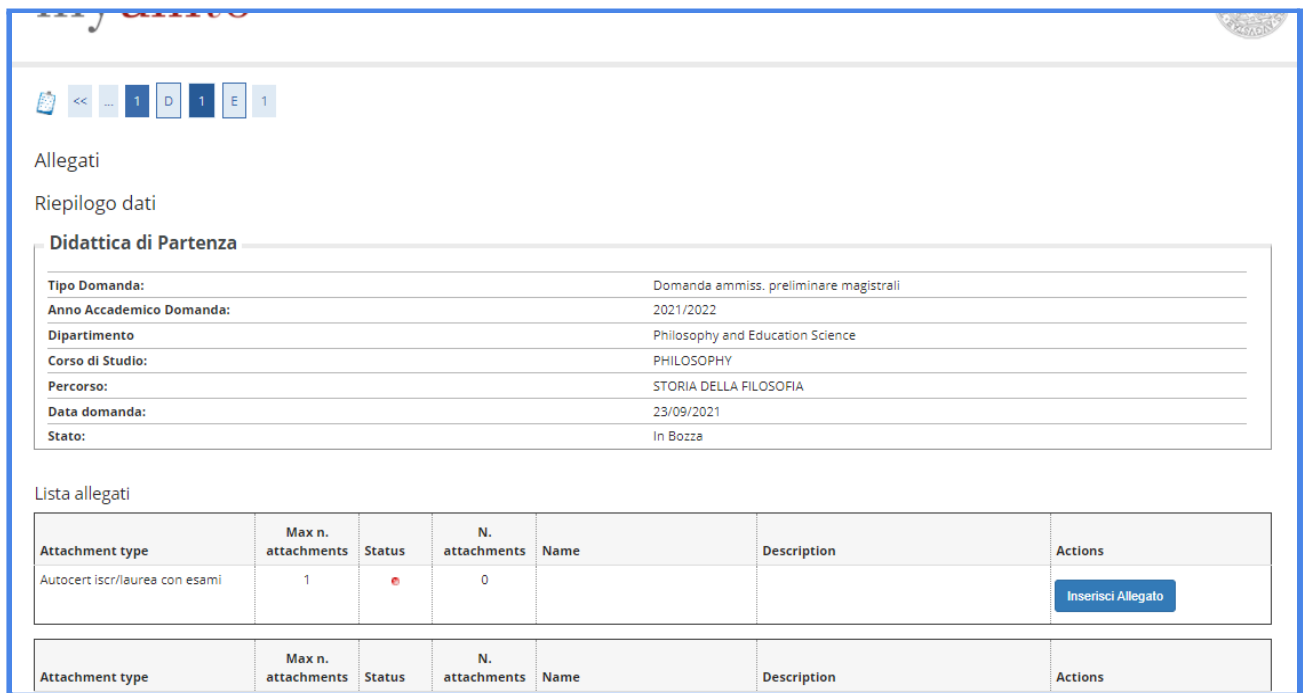
Autocertificazione attività didattiche

Nessuna attività didattica autocertificata.

Aggiungi attività didattica

Indietro Avanti

Add your transcript of records under the section **Autocert iscr/laurea con esami** by clicking on **Inserisci Allegato**, then click on **Avanti**.



Allegati

Riepilogo dati

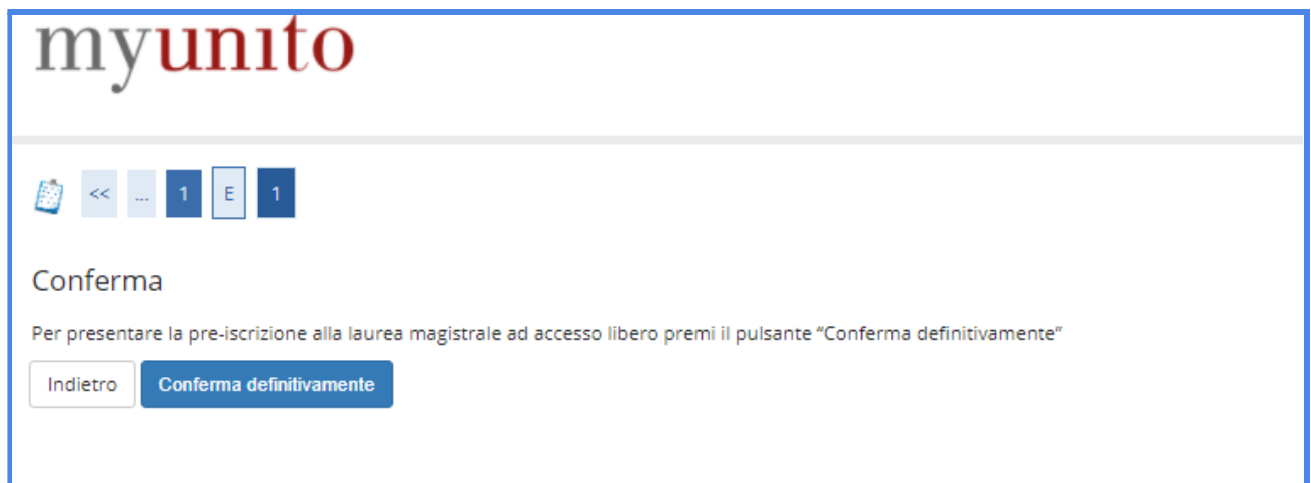
Didattica di Partenza

Tipo Domanda:	Domanda ammiss. preliminare magistrali
Anno Accademico Domanda:	2021/2022
Dipartimento	Philosophy and Education Science
Corso di Studio:	PHILOSOPHY
Percorso:	STORIA DELLA FILOSOFIA
Data domanda:	23/09/2021
Stato:	In Bozza

Lista allegati

Attachment type	Max n. attachments	Status	N. attachments	Name	Description	Actions
Autocert iscr/laurea con esami	1	●	0			Inserisci Allegato

Click on **Conferma definitivamente** to confirm your enrollment request.



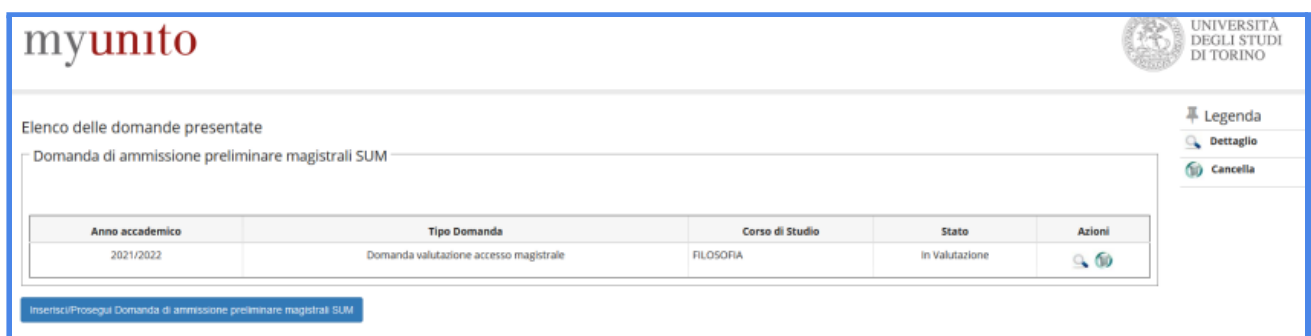
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Conferma

Per presentare la pre-iscrizione alla laurea magistrale ad accesso libero premi il pulsante "Conferma definitivamente"

[Indietro](#) [Conferma definitivamente](#)



Take a **screenshot** of this last page and send it to internationalstudents@unito.it in order for the International Students Desk to check and enable your request. You will then receive by email the payment instructions. In the same e-mail please also add a copy of your **identity document** and, if necessary, of your **residence permit** or of your **study entry visa**.



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Elenco delle domande presentate

Domanda di ammissione preliminare magistrali SUM

Anno accademico	Tipo Domanda	Corso di Studio	Stato	Azioni
2021/2022	Domanda valutazione accesso magistrale	FILOSOFIA	In Valutazione	 

[Inserisci/Prosegui Domanda di ammissione preliminare magistrali SUM](#)

Legenda
 Dettaglio
 Cancella