



## Green Mobility Guidelines

Version 02, 2024-11-12

**The present English version is provided just for information purposes.  
In the case of conflicting meanings between language versions, the Italian version prevails.**

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### INTRODUCTION

As part of Action 1 of the Erasmus+ 2021/2027 program, in order to make international mobility inclusive and sustainable, there is the possibility to get specific grants to support your Erasmus+ mobility travel expenses. These further grants are meant only for those students who meet the requirements detailed below.

In this regard, please note that the Erasmus+ 2021/2027 program aims to encourage sustainable (green) transport, i.e. means of transportation with a low carbon footprint (such as trains, car sharing, buses).

### 1. GENERAL INFORMATION ON THE GREEN TRAVEL FUNDS

The Green travel funds are:

- addressed to those who opted to travel by sustainable means of transport in order to travel from Italy to their Erasmus destination and/or vice versa (**PLANES and SHIPS are always excluded** even if you chose options to compensate for the CO2 emissions while purchasing your tickets);
- related to **the trip made at the beginning of your Erasmus+ mobility within a maximum of a 30-day period previous** to the starting date certified by the Mobility Declaration **and/or related to the return trip made within a maximum 30-day period following** the ending date attested by the Mobility Declaration. **Requests for trips made for occasional returns** (e.g. Christmas, Easter, weekends, etc.) **will not be considered eligible**;
- **paid by the end of the year your Erasmus+ mobility took place**, ONLY if the documents submitted by you are considered to be eligible;
- recognized to those who made **most of their trip** by using sustainable means of transport (any means except planes and ships). To calculate distances, we recommend using the official Distance Calculator accessible at the following link <https://erasmus-plus.ec.europa.eu/it/resources-and-tools/distance-calculator>



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Further information on the requirements and contribution amounts can be found in the relevant Calls for Applications related to your completed Erasmus+ mobility (Erasmus for studies, Erasmus Traineeship, Erasmus KA171 or Erasmus Blended Intensive Programme – BIP), published on the University website or on the federated websites pertaining to the Calls issued by Schools or Departments.

## 2. HOW TO APPLY FOR THE GREEN TRAVEL FUNDS

When the time of the administrative closure of your mobility comes, in order to receive the grant (if due) to cover **part of the costs** of your sustainable trip (outward and/or return journey between Italy and the Erasmus+ destination), it is necessary to send us the travel expenses and the documents needed. The documentation required is different depending on the Erasmus+ mobility undertaken (Erasmus for studies, Erasmus Traineeship, Erasmus KA171 or Erasmus Blended Intensive Programme – BIP) and it is explained on the corresponding procedures published on the University website.

If you want to request the Travel Green funds, you need to submit the following documents in .pdf format, following the rules of the type of Erasmus+ mobility you have undertaken.

### 1- Trips by train and/or bus:

- Receipts of the trip(s) (tickets or travel documents. Screenshots of the payments will not be accepted) for journeys departing from Turin (city where UniTo is located) towards your Erasmus+ destination (city where the Host University is located) and/or viceversa;
- In case of trips ending in a different city from your Erasmus+ destination and/or from Turin, you must provide a signed self-declaration in .pdf format where you explain the reason why the destination of the trip(s) is not Turin and/or the city where the Host University is located.

### 2- Trips by car (accepted only if you carpoled through companies/networks in the field of transportation services):

- Receipts of the trip(s) by car (car-sharing, only through companies/services in the e.g. BlaBlaCar) departing from Turin (city where UniTo is located) towards your Erasmus+ destination (city where the Host University is located) and/or viceversa;
- **If you shared the trip by car “informally” (privately, without relying on companies/networks in the field of transportation services), the trips will NOT be considered eligible for the Travel Green funds;**
- In case of trips ending in a different city from your Erasmus+ destination and/or from Turin, you must provide a signed self-declaration in .pdf format where you explain the reason why the destination of the trip(s) is not Turin and/or the city where the Host University is located.